



# MEETING AGENDA

**Executive Board  
Regular Meeting  
Wednesday, March 27, 2024  
1:00 PM**

**Hybrid (In-Person and Virtual)  
Yavapai County  
Board of Supervisors Hearing Room  
1015 Fair St, Prescott, AZ**

Citizens are encouraged to watch the meeting virtually [here](#).

The public will have physical access to the meeting location fifteen (15) minutes prior to the meeting.

Public input for this meeting may be made in-person, or comments may be emailed no fewer than 24-hours prior to the meeting to [desi.zurcher@yavapaiaz.gov](mailto:desi.zurcher@yavapaiaz.gov). All emails received by this deadline will be distributed to members of the Executive Board for their review and consideration but will not be read aloud at the meeting.

In the email, please identify your name and your comment pertaining to the agenda item.

## CYMPO Executive Board

Chair	Craig L. Brown, Yavapai County Supervisor
Vice-Chair	John Hughes, Town of Dewey-Humboldt
Secretary/Treasurer	Phil Goode, City of Prescott
Member	Tom Armstrong, Town of Chino Valley
Member	Kell Palguta, Town of Prescott Valley
Member	Gary Knight, ADOT District 6 Representative

## 1. CALL TO ORDER AND ROLL CALL

### Meeting Guidelines:

Members of the public desiring to address the Committee are subject to the following: The decision to allow a member or members of the public to speak is left to the discretion of the Chair, a person may only speak if called upon by the Chair; speakers' time may be limited at the discretion of the Chair; the Chair may limit the number of speakers; a speaker shall not be disruptive nor shall the speaker be disrespectful towards the Chair, the Committee or others; and, except during the call to the public, a speaker may only address the specific agenda item then being discussed. The Chair may terminate a person's speaking time for violation of any of the foregoing.

Audience members shall not engage in disruptive behavior during a meeting, including speaking when it is not his/her time to speak. A person may be ejected from the meeting for violation of this guidance.

## 2. PLEDGE OF ALLEGIANCE

**3. TITLE VI POLICY AND MEETING PROCEDURES**

*Desi Zurcher, CYMPO Program Coordinator  
(Task #100)*

**Title VI:** CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

- 4. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Please complete a **Request for Public Input** card and submit to CYMPO staff prior to the beginning of the meeting. When recognized, use the podium/microphone, and state your name. Speakers' time may be limited at the discretion of the Chair. *Executive Board members shall not discuss or take action on matters raised during the call to the public. The Board may direct staff to study the matter or direct that matter be rescheduled for consideration at a later date.*

**5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE FEBRUARY 28, 2024 REGULAR MEETING MINUTES OF THE EXECUTIVE BOARD AND THE JANUARY 10, 2024 STRATEGIC PLANNING WORKSHOP MINUTES OF THE TAC AND EXECUTIVE BOARD**

**6. EXECUTIVE DIRECTOR'S UPDATE**

*Vincent Gallegos, CYMPO Executive Director  
(Task #100)*

**7. TRANSIT EMPLOYEE RECOGNITION**

*Michael Lamar, CYMPO Regional Development Manager  
Pedro Rodriguez, CYMPO Transit Manager  
(Task #100)*

**8. RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC) REPORT**

*Vincent Gallegos, CYMPO Executive Director  
Kevin Adam, RTAC*

**9. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE AMENDMENT OF THE 5307 TRANSIT ACTIVITIES INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE TOWN OF PRESCOTT VALLEY**

*Michael Lamar, CYMPO Regional Development Manager  
(Task #400)*

**10. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE PIONEER PARKWAY TRAILHEAD INTERGOVERNMENTAL AGREEMENT (IGA)**

*Michael Lamar, CYMPO Regional Development Manager  
(Task #501)*

**11. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE DRAFT APPLICATIONS FOR THE FY27/28 HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) CALL FOR PROJECTS**

*Vincent Gallegos, CYMPO Executive Director  
Mike Blankenship, Greenlight Traffic Engineering  
(Task #200)*

12. **REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE APPLICATION(S) FOR FY25 CONGRESSIONALLY DIRECTED SPENDING**  
*Vincent Gallegos, CYMPO Executive Director*  
*Michael Lamar, CYMPO Regional Development Manager*  
*(Task #100)*
13. **REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE AMENDMENT OF THE FY24-25 UNIFIED PLANNING WORK PROGRAM (UPWP) AND THE FY22-26 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)**  
*Allison McCarthy, CYMPO Administrative Assistant*  
*(Task #100)*
14. **ADOT NORTHWEST DISTRICT REPORT**  
*Anthony Brozich, ADOT Northwest District Administrator*
15. **STATE TRANSPORTATION BOARD REPORT**  
*Gary Knight, ADOT District 6 Representative*
16. **ADJOURNMENT**

*Upcoming Meetings:*

April 3, 2024: Technical Advisory Committee Meeting 1:00pm (**tentatively canceled**)

April 8-10, 2024: Arizona Transit Association (AzTA) Annual Conference (Mesa)

April 19, 2024: State Transportation Board Meeting 9:00am (Buckeye)

April 25, 2024: Executive Board Meeting 1:00pm (**tentatively canceled**)

*CYMPO endeavors to make all public meetings accessible to persons in need of language assistance or with disabilities. Please call (928) 442-5730 or e-mail [Desi.Zurcher@yavapaiaz.gov](mailto:Desi.Zurcher@yavapaiaz.gov) 72 hours prior to the meeting requesting reasonable accommodations.*

*CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles para las personas que necesitan asistencia con el idioma o con discapacidades. Llame al (928) 442-5730 o envíe un correo electrónico a [Desi.Zurcher@yavapaiaz.gov](mailto:Desi.Zurcher@yavapaiaz.gov) 72 horas antes de la reunión para solicitar adaptaciones razonables.*