



# ***MEETING ACTION TAKEN***

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**Technical Advisory Committee (TAC)  
Regular Meeting  
Wednesday, March 13, 2024  
1:00 PM**

**Hybrid (In-Person and Virtual)  
Yavapai County Public Works  
Ready Room & Emergency Operations Center  
1100 Commerce Drive, Prescott, AZ**

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Citizens are encouraged to watch the meeting virtually [here](#).

The public will have physical access to the meeting location fifteen (15) minutes prior to the meeting.

Public input for this meeting may be made in-person, or comments may be emailed no fewer than 24-hours prior to the meeting to [desi.zurcher@yavapaiaz.gov](mailto:desi.zurcher@yavapaiaz.gov). All emails received by this deadline will be distributed to members of the TAC for their review and consideration but will not be read aloud at the meeting. In the email, please identify your name and your comment pertaining to the agenda item.

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## **CYMPO Technical Advisory Committee**

Chair	Gwen Rowitsch, City of Prescott
Vice-Chair	John Hughes, Town of Dewey-Humboldt
Member	Frank Marbury, Town of Chino Valley
Member	Heather Ruder, Town of Prescott Valley
Member	Dan Cherry, Yavapai County
Member	Ruth Garcia, ADOT MPD
Member	Andrew Roth, ADOT Northwest District
Member	Prescott National Forest – U. S. Forest Service – VACANT

### **1. CALL TO ORDER AND ROLL CALL**

#### **Meeting Guidelines:**

Members of the public desiring to address the Committee are subject to the following: The decision to allow a member or members of the public to speak is left to the discretion of the Chair, a person may only speak if called upon by the Chair; speakers' time may be limited at the discretion of the Chair; the Chair may limit the number of speakers; a speaker shall not be disruptive nor shall the speaker be disrespectful towards the Chair, the Committee or others; and, except during the call to the public, a speaker may only address the specific agenda item then being discussed. The Chair may terminate a person's speaking time for violation of any of the foregoing.

Audience members shall not engage in disruptive behavior during a meeting, including speaking when it is not his/her time to speak. A person may be ejected from the meeting for violation of this guidance.

**2. TITLE VI POLICY AND MEETING PROCEDURES**

*Desi Zurcher, CYMPO Program Coordinator  
(Task #100)*

**Title VI:** CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

- 3. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Please complete a **Request for Public Input** card and submit to CYMPO staff prior to the beginning of the meeting. When recognized, use the podium/microphone, and state your name. Speakers' time may be limited at the discretion of the Chair. ***TAC members shall not discuss or take action on matters raised during the call to the public. The TAC may direct staff to study the matter or direct that matter be rescheduled for consideration at a later date.***

- 4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE FEBRUARY 14, 2024 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)**  
**APPROVED**

**5. EXECUTIVE DIRECTOR'S UPDATE**

*Vincent Gallegos, CYMPO Executive Director  
(Task #100)*

**6. ADOT TRAFFIC DATA UPDATE**

*Leslie Contreras, CYMPO Planner  
Sanja Katic-Jauhar, ADOT MPD Traffic Monitoring  
Lucas Murray, ADOT MPD Traffic Monitoring  
(Task #200)*

**7. REGIONAL DEVELOPMENT UPDATES**

*Michael Lamar, CYMPO Regional Development Manager  
Pedro Rodriguez, YAVALINE  
(Task #402)*

- Regional Transit
- Regional Environmental Initiatives
  - Regional Trails
  - Regional Wildlife Corridor Connectivity

**8. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL TO AMEND THE 5307 TRANSIT ACTIVITIES INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE TOWN OF PRESCOTT VALLEY**

*Michael Lamar, CYMPO Regional Development Manager  
(Task #400)*

**APPROVED**

**9. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF THE PIONEER PARKWAY TRAILHEAD INTERGOVERNMENTAL AGREEMENT (IGA)**

*Michael Lamar, CYMPO Regional Development Manager  
(Task #501)*

**APPROVED**

**10. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF THE DRAFT APPLICATIONS FOR THE FY27/28 HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) CALL FOR PROJECTS**

*Vincent Gallegos, CYMPO Executive Director*  
*Mike Blankenship, Greenlight Traffic Engineering*  
*(Task #200)*

**TABLED**

**11. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL TO APPLY FOR FY25 CONGRESSIONALLY DIRECTED SPENDING**

*Vincent Gallegos, CYMPO Executive Director*  
*(Task #100)*

**APPROVED**

**12. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL TO AMEND THE FY24-25 UNIFIED PLANNING WORK PROGRAM (UPWP) AND THE FY22-26 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)**

*Allison McCarthy, CYMPO Administrative Assistant*  
*(Task #100)*

**APPROVED**

**13. PLANNING PROJECT UPDATES**

*Bryn Stotler, CYMPO Planner*  
*(Task #200)*

- State Route 69 Urbanized Corridor Master Plan
- Active Community Transportation-Unified Plan (ACT-UP)
- Transportation Alternatives (TA) Projects

**14. SAFE STREETS FOR ALL (SS4A) PROJECT APPLICATION UPDATES**

*Bryn Stotler, CYMPO Planner*  
*(Task #100)*

**15. ROUNDTABLE AGENCY UPDATES**

- SR89 Widening update (City of Prescott)
- Glassford Hill Road update (Town of Prescott Valley)
- Other agency updates

**16. FEDERAL AND STATE UPDATES**

A) ADOT Northwest District Office Report – *Andrew Roth, ADOT Northwest District*  
B) ADOT Multimodal Planning Division (MPD) Update – *Ruth Garcia, ADOT MPD*

**17. ADJOURNMENT 2:35PM**

***Upcoming Meetings:***

March 15, 2024: State Transportation Board Meeting 9:00am (Casa Grande)

March 27, 2024: Executive Board Meeting 1:00pm (Yavapai County)

April 3, 2024: Technical Advisory Committee Meeting 1:00pm (**tentatively canceled**)

April 8-10, 2024: Arizona Transit Association (AzTA) Annual Conference (Mesa)

April 19, 2024: State Transportation Board Meeting 9:00am (Buckeye)

April 25, 2024: Executive Board Meeting 1:00pm (**tentatively canceled**)

*CYMPO endeavors to make all public meetings accessible to persons in need of language assistance or with disabilities. Please call (928)442-5730 or e-mail [Desi.Zurcher@yavapaiaz.gov](mailto:Desi.Zurcher@yavapaiaz.gov) 72 hours prior to the meeting requesting reasonable accommodations.*

*CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles para las personas que necesitan asistencia con el idioma o con discapacidades. Llame al (928) 442-5730 o envíe un correo electrónico a [Desi.Zurcher@yavapaiaz.gov](mailto:Desi.Zurcher@yavapaiaz.gov) 72 horas antes de la reunión para solicitar adaptaciones razonables.*