



**CENTRAL YAVAPAI  
METROPOLITAN PLANNING ORGANIZATION**

**MULTI-MODAL TECHNICAL ADVISORY COMMITTEE  
(M-TAC)**

**Thursday, November 6, 2008  
8:00 A.M.**

**Prescott Council Chambers  
City Hall**

**201 S. Cortez St.  
Prescott, AZ 86303**

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**Meeting Minutes**

**AGENCY VOTING M-TAC MEMBERS PRESENT**

Town of Prescott Valley	Vice-Chairman Norm Davis
ADOT Prescott District	Alvin Stump – Proxy for Member Dallas Hammit
City of Prescott	Craig McConnell
Town of Chino Valley	Ron Gritman
Prescott National Forest	Cynthia Moody
Yavapai County	Mike Willett (Proxy for Chairman Phil Bourdon)
ADOT Transportation Planning Division	Bret Anderson

**AGENCY VOTING M-TAC MEMBERS UNABLE TO ATTEND**

Yavapai County	Chairman Phil Bourdon
ADOT Prescott District	Dallas Hammit

**AGENCY REPRESENTATIVES PRESENT (NON-VOTING)**

City of Prescott	Councilman Bob Luzius
Yavapai County	Supervisor Carol Springer, Supervisor Tom Thurman, Elise Link, Chris Bridges
State Department of Transportation	Bill Feldmeier

**ADDITIONAL ATTENDEES**

ADOT	Arnold Burnham
Prescott Alternative Transportation (PAT)	Lisa Barnes
Prescott Bicycle Advisory Committee	Derek Brownlee
Civiltec	Richard Straub, Rick Shroads
URS Corp.	Ron Ross
Dava & Associates	Gordon Bowers
Courier	Cindy Barks

**CYMPO STAFF**

Administrator	Jodi Rooney
Administrative Assistant	Jean Knight

**1. CALL TO ORDER: 8:00 A.M.**

**Norm Davis, Vice-Chairman**

**2. ROLL CALL – Jean Knight, CYMPO Administrative Assistant**

3. **PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects not on the agenda. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

4. **APPROVAL OF MINUTES: October 2, 2008**

**MOTION**

Member Ron Gritman introduced a motion to approve the minutes from the October 2, 2008 M-TAC meeting. The motion was seconded by Member Craig McConnell.

**VOTE ON THE MOTION**

The motion passed unanimously.

5. **ARIZONA STATEWIDE ACCESS MANAGEMENT PROGRAM**

*Arnold Burnham, ADOT Senior Program Manager, Multimodal Planning Division*

A status report on the Arizona Access Management Program is being prepared for the State Highway system. The goal of the Statewide Access Management Program is to ensure public safety; the protection of the performance (capacity) of the system is addressed when ADOT grants access to the State Highway system.

The technical elements of the program have been drafted and are on the ADOT Access Management website (<http://mpd.azdot.gov/planning/accessmgt.php>). The first round of comments have been received and are being reviewed in preparation for the drafting of administrative rules. Mr. Burnham discussed the next steps in the program implementation process, including opportunities for stakeholder input, the rule making requirements, external and internal training and the development of an interactive E-Manual for use by the ADOT staff and the general public.

Safety is a big component of Access Management. There are approximately 365 crashes daily in Arizona; over 70,000 people injured and over 1179 deaths annually. Arizona's fatal rate is about 46% above the national average. This equates to an economic loss of over \$3.2 billion. Mr. Burnham related what the Access Management Categories are as well as the Access Category System. He also indicated what a Service, Frontage was and presented examples in Arizona.

The Rulemaking is: finalize technical documents, which supports the Rule Making Process and ADOT prepares Proposed Administrative Rule. The Adoption Process follows Arizona Administrative Procedures Act: Legal and Administrative Process; docketed, notice of rulemaking, comment period, oral proceeding, Governor's regulatory review council and effective date (the date it becomes a rule).

It was noted that this is to be incorporated with the Frame Works Study. Mr. Burnham also related that budget constraints affect the plan.

6. **SR 89A/ VIEWPOINT TRAFFIC INTERCHANGE JOINT PROJECT AGREEMENT (JPA)**

*Dallas Hammit, ADOT Prescott District Engineer*

Alvin Stump, ADOT Prescott District, related for Dallas Hammit that the draft JPA has been facilitated by ADOT on behalf of the Viewpoint TI for design. He indicated that the design can be underway within 3-months of the approved JPA.

**MOTION**

Member Craig McConnell presented a Motion to recommend to Executive Board for approval of SR 89A/Viewpoint Traffic Interchange JPA, with the concomitant attorney concurrence. The Motion was seconded by Member Ron Gritman.

**VOTE ON THE MOTION**

The motion passed unanimously.

**7. SR 69 / GLASSFORD HILL ROAD TO PRESCOTT EAST HIGHWAY JPA IN REFERENCE TO SR 89A / SIDE ROAD TRAFFIC INTERCHANGE**

*Dallas Hammit, ADOT Prescott District Engineer*

Through this JPA, funding that was dedicated to the Side Road Interchange will now be diverted to SR69/Glassford Hill to Prescott East Hwy; subsequently, a JPA with the City of Prescott will be forthcoming from ADOT directing funding back to the Side Rd project thus facilitating an exchange of funding.

Member Craig McConnell related that he would like to see the following phrases added to the JPA with ADOT, prior to approval: renumber Recital I.4 to I.5 and insert new Recital I.4 to read “This agreement is entered into for the express purpose of accomplishing a federal-state funding exchange to enable application of an equal amount of state monies (the Reimbursement Amount) to the SR 89A/Side Road traffic interchange (the Reimbursement Project) via a separate agreement between the State and the City of Prescott.” Amend III.1 to include the following: “If for any reason the Reimbursement Amount cannot be applied to the Reimbursement Project, the State will make available the Reimbursement Amount to CYMPO for reprogramming in its Metropolitan Transportation Improvement Program (MTIP). He also indicated that the MTIP would need to be amended to reflect what the funds are actually going to be used for. It was also discussed that if amendments to the JPA were not completed prior to the Executive Board Meeting on November 19, 2009, the board approval on December 4, 2009 meeting would be acceptable.

**MOTION**

Member Craig McConnell presented a Motion to defer action on this item until the December 4, 2009 joint Executive Board Meeting with the M-TAC to provide opportunity for discussion of amending the JPA to recognize the detail of the exchange. The Motion was seconded by Member Ron Gritman.

**VOTE ON THE MOTION**

The motion passed unanimously.

**8. PRESCOTT ALTERNATIVE TRANSPORTATION SAFE ROUTES TO SCHOOL –LETTER OF SUPPORT**

*Jodi Rooney, CYMPO Administrator*

Jodi Rooney, CYMPO Administrator related that Lisa Barnes, PAT Executive Director is requesting a Letter of Support to be added to their application for this next round of Safe Routes to School funding. This application would expand the program activities beyond Prescott to Chino Valley and Prescott Valley.

Lisa Barnes indicated that supplying a letter of support from CYMPO with the grant application would benefit PAT significantly.

**MOTION**

Member Craig McConnell presented a Motion to recommend a letter of support to the Executive Board on behalf of the Prescott Alternative Transportation Safe Routes to School Proposed Regional Program Expansion for the school year 2009-2010. The Motion was seconded by Member Ron Gritman.

**VOTE ON THE MOTION**

The motion passed unanimously.

**9. PROPOSED FUTURE AGENDA ITEMS**

*Jodi Rooney, CYMPO Administrator*

**Potential future items:**

- MTIP Amendment per TERC recommendation
- Public Private Partnerships (PPP)
- Installation of New Officers
- MTIP Amendment – Diversion of funds JPA

**10. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES**

Jodi Rooney, CYMPO Administrator made the following announcements:

- The Rural Transportation Summit is January 21 – 23, 2009 in the Pinetop-Show Low area.
- The Safe Routes to School grant applications are due by December 31, 2008 and there is \$2.5 million for this round.
- The Corridor Studies Open House is Wednesday, November 12<sup>th</sup>, 2008 6 PM – 8 PM at the Adult Center, 1280 East Rosser Street, Prescott.
- The formal letter to ADOT regarding the projects for the upcoming FY went out October 21, 2008.

**11. UPCOMING SCHEDULED MEETINGS**

\* T-TAC Meeting: **Thursday, November 13, 2008, 8 AM, PV Conference Room # 406**

*(CYMPO Transit Technical Advisory Committee monthly meeting.)*

\* State Transportation Board Meeting: November 14, 2008, 9:00 AM, Yuma, AZ

\* Executive Board Meeting: Wednesday, November 19th, 2008, 6:00 PM, Yavapai County Board of Supervisors' Room *(CYMPO Executive Board monthly meeting.)*

\* **Joint Executive Board / M-TAC Meeting: Thursday, December 4, 2008, 9:30 AM**, Prescott City Hall Council Chambers *(CYMPO Multi-Modal Technical Advisory Committee monthly meeting.)*

**12. ADJOURNMENT**

**MOTION**

Member Craig McConnell made a Motion to adjourn at 9:10 AM, Motion was seconded by Member Cynthia Moody.

**VOTE ON THE MOTION**

The motion passed unanimously.