



**CENTRAL YAVAPAI
METROPOLITAN PLANNING ORGANIZATION**

**MULTI-MODAL TECHNICAL ADVISORY COMMITTEE
(M-TAC)**

**Thursday, October 2, 2008
8:00 A.M.**

**Prescott Council Chambers
City Hall**

**201 S. Cortez St.
Prescott, AZ 86303**

Meeting Minutes

AGENCY VOTING M-TAC MEMBERS PRESENT

Town of Prescott Valley	Vice-Chairman Norm Davis
ADOT Prescott District	Dallas Hammit
City of Prescott	Craig McConnell
Town of Chino Valley	Ron Gritman
Prescott National Forest	Cynthia Moody
Yavapai County	Chris Bridges (Proxy for Chairman Phil Bourdon)

AGENCY VOTING M-TAC MEMBERS UNABLE TO ATTEND

Yavapai County	Chairman Phil Bourdon
ADOT Transportation Planning Division	Vacant

AGENCY REPRESENTATIVES PRESENT (NON-VOTING)

City of Prescott	Councilman Bob Luzius
Yavapai County	Elise Link

ADDITIONAL ATTENDEES

ADOT	Mike Blankenship
Prescott Alternative Transportation (PAT)	Lisa Barnes
Prescott Bicycle Advisory Committee	Derek Brownlee
Civiltec	Rick Shroads
ADOT Prescott	Bill Williams
Courier	Cindy Barks

CYMPO STAFF

Administrator	Jodi Rooney
Administrative Assistant	Jean Knight

1. CALL TO ORDER: 8:00 A.M.

Norm Davis, Vice-Chairman

2. ROLL CALL – Jean Knight, Administrative Assistant CYMPO

3. **PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects not on the agenda. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

Bill Williams, ADOT related the Phase II Frame Work Studies is complete and community meetings will start in November to promote. Location of the meetings has not been determined; however that information will be forwarded to CYMPO so announcements can be distributed. The goal is to wrap up the meetings and present to the governors office by the January 2009 session. They will be posted on the government web-site: BQAZ.GOV.

4. **APPROVAL OF MINUTES: September 4, 2008**

MOTION

Member Ron Grittmann introduced a motion to approve the minutes from the September 4, 2008 M-TAC meeting. The motion was seconded by Member Craig McConnell.

VOTE ON THE MOTION

The motion passed unanimously.

5. **ADOT ROAD SAFETY ASSESSMENT PROGRAM**

Mike R. Blankenship

AZ Road Safety Assessment Program Manager

Mike Blankenship was introduced and presented the Road Safety Assessment Program (RSA). A RSA is a formal examination of user safety of a future or existing roadway by an independent, multi-disciplinary team. The program was initiated November 2006, and has conducted 19 RSA's for cities, counties, tribes and ADOT. Typically, a local agency will identify a location with safety concerns, and RSA will bring an independent, multi-disciplinary team on-site for 2-days to conduct daytime and nighttime field reviews and analyze crash data. On the morning of the third day, a Preliminary Findings presentation is conducted to highlight the safety concerns and the recommendations for addressing these concerns. Recommendations focus on low cost safety improvements, and safety of all road users (motorists, pedestrians, bicyclists, etc.) is considered. This is a free service provided to all local agencies in Arizona.

He related that the Federal Highway Administration (FHWA) has identified Arizona as an "Opportunity" state for fatality rate and "Focus" state for road departure, intersection, pedestrian and speeding fatalities. Mr. Blankenship introduced that the typical safety issues are: improper use and or location of signs, lack of pedestrian / bicyclist accommodations, fixed objects / steep slopes in recovery area, uncontrolled access near intersections, improper guardrail end treatment, improper use/lack of guardrail, inadequate sight distance, edge drop-offs / shoulder deterioration, inadequate sign retroreflectivity, short turn lane lengths, speeding and speed variations, faded pavement markings and insufficient street lighting.

Mr. Blankenship's presentation included the process to initiate an RSA. Responsibility of the requestor: identify project or site to be audited, complete the RSA Application Form and submit request, work with RSA Program Manager to select team members and schedule the RSA. He provided blank RSA Application forms for those in attendance.

6. VIEWPOINT TRAFFIC INTERCHANGE JOINT PROJECT AGREEMENT (JPA)

Dallas Hammit, Prescott ADOT

Dallas Hammitt, Prescott ADOT, related that ADOT initiated an Intergovernmental Agreement (IGA) to fund the design of Viewpoint. The draft of the IGA should be to CYMPO within the next couple of weeks. The action later is to recommend the IGA for approval to the Executive Board. CYMPO will pay approximately \$700,000 for the design. ADOT will do the Request for Proposals to do the design and administer the design consulting work. Jodi Rooney, CYMPO Administrator indicated that the item will be introduced to the Executive Board at the October 15th meeting as a November agenda item.

7. ADOT – FIVE YEAR CONSTRUCTION PROGRAM : REQUEST FOR UPCOMING PROJECTS

Dallas Hammit, Prescott ADOT

Member Dallas Hammit related that the ADOT Prescott District will be submitting their District projects for consideration and funding in the next 5-year program. This necessitates the M-TAC to identify which CYMPO projects will be included for consideration. ADOT is currently working on FY 2014. The funds available for projects are approximately half of the prior project planning year, which was \$80million.

If the entities have a request to add an item to the ADOT Five Year Construction Program, a letter of support to add the project needs to come from the Executive Board of CYMPO. Mr. Hammit indicated that ADOT looks at a matrix, which includes traffic volume and the external funding of the project. The weight of each presented project is equal.

A discussion regarding by shifting funds from the STP to other projects, it would free up minor funds from the ADOT District to use for the City of Prescott Side Road Traffic Interchange project. The Side Road project could then be placed on the Five Year Scoping Project list.

MOTION

Member Ron Gritman presented a Motion to approve the following projects submitted by ADOT and forward to the CYMPO Executive Board for final approval:

Construction Projects:

- Viewpoint Traffic Interchange (TI)
- SR 89A Spur (Fain Road)
- I-17 New River to Cordes Junction

Scoping Projects:

- SR 169 from I-17 to SR 69 and SR 69 from SR 169 to SR 89

The Motion was seconded by Member Craig McConnell

VOTE ON THE MOTION

The motion passed unanimously.

8. AGENCY UPDATES

CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION
ADOT • City of Prescott • Prescott Valley • Chino Valley • Yavapai County
7501 E. Civic Circle, Prescott Valley, AZ 86314
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Agency updates and project/program reviews were provided by ADOT, Town of Chino Valley, Yavapai County and City of Prescott.

9. PROPOSED FUTURE AGENDA ITEMS

Jodi Rooney, CYMPO Administrator

Potential November Items:

- P.A.T. Safe Routes to School Letter of Support
- Access Management Presentation, ADOT – Arnold Burnham
- Transit Implementation Plan

10. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

Jodi Rooney, CYMPO Administrator announced that the TERK meeting is to be held October 8th – 10th, 2008 and that there are three (3) submittals from this area. Two are from the Town of Prescott Valley and one from the City of Prescott. The Safe Routes to School submittal deadline is December 3, 2008 and the Corridor Studies Open House is scheduled for November 12th at the Adult Center, located on Rosser Street, in Prescott at 6 PM – 8 PM.

11. UPCOMING SCHEDULED MEETINGS

* T-TAC Meeting: **Thursday, October 9, 2008, 8 AM, PV Conference Room # 406**

(CYMPO Transit Technical Advisory Committee monthly meeting.)

* Executive Board Meeting, Wednesday, October 15th, 2008, 6:00 PM, Yavapai County Board of Supervisors' Room *(CYMPO Executive Board monthly meeting.)*

* State Transportation Board Meeting: October 17, 2008, 9:00 AM, Wickenburg, AZ

* M-TAC Meeting: Thursday, November 6, 2008, 8:00 AM, Prescott City Hall Council Chambers
(CYMPO Multi-Modal Technical Advisory Committee monthly meeting.)

12. ADJOURNMENT

MOTION

Member Craig McConnell introduced a motion to adjourn at 8:55 AM. The Motion was seconded by Member Ron Gritman.

VOTE ON THE MOTION

The motion passed unanimously.