



**CENTRAL YAVAPAI
METROPOLITAN PLANNING ORGANIZATION**
7501 E. Civic Circle, Prescott Valley, AZ 86314

EXECUTIVE BOARD MEETING
Wednesday, June 17, 2009
6:00 P.M.

**Yavapai County Administration Bldg.
Supervisors Boardroom**

**1015 Fair Street
Prescott, AZ 86303**

MEETING MINUTES

BOARD MEMBERS PRESENT

Town of Prescott Valley
City of Prescott

Town of Chino Valley
Yavapai County
State Transportation Board

Mike Flannery, Chairman
Robert “Bob” Bell (Proxy for Robert “Bob” Luzius,
Vice-Chairman)
Ron Romley, Secretary/Treasurer
Carol Springer
William “Bill” Feldmeier

BOARD MEMBERS NOT PRESENT

City of Prescott

Robert “Bob” Luzius, Vice-Chairman

AGENCY REPRESENTATIVES PRESENT

Town of Chino Valley
Yavapai County
Town of Prescott Valley
ADOT

Ron Grittmann
Chris Bridges, Phil Bourdon, Mike Willett
Councilwoman Lora Lee Nye, Norm Davis
Alvin Stump, Don Mauller

CYMPO STAFF PRESENT

Program Manager
Administrative Assistant

Vicky McLane
Jean Knight

ADDITIONAL ATTENDEES

Lindsay Bell
June Ruth
Walt & Phyllis Matthew

Territorial Transit
LWYCYC
DVCH

CALL TO ORDER: The meeting was called to order by Chairman Mike Flannery at **6:00 P.M.**

1. INTRODUCTIONS

The Board as well as all in attendance introduced themselves.

2. ANNOUNCEMENTS and CYMPO UPDATES

Jean Knight, CYMPO Administrative Assistant made the following announcements:

The Transportation Enhancement grants are due to CYMPO no later than July 14, 2009, and due to ADOT August 14, 2009; Casey Rooney is home from the hospital and doing very well; and Deborah Hernandez, the NACOG employee is going to start at CYMPO Monday, June 22, 2009. Member Springer requested the duties that Mrs. Hernandez would be performing and Ms. Knight responded with some of the duties.

- 3. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not* on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Mr. Walt Matthew had questions regarding funding for Side Road and State Route 89A and the access points from State Route 69 and State Route 89 to Diamond Valley; as well as the public involvement process. Member Carol Springer requested that Alvin Stump, ADOT and Phil Bourdon respond to Mr. Matthews questions. Alvin Stump, ADOT related that the design kick-off was May 21, 2009, and the tentative design plans will be completed in 2010. Phil Bourdon, Yavapai County responded to Mr. Matthews that the future projects to help access are delayed due to lack of funding. Mr. Bourdon also indicated that the access points will be fewer on State Route 69.

**4. APPROVAL OF MINUTES: May 20, 2009
MOTION**

Member Carol Springer presented a Motion to approve the May 20, 2009, Meeting Minutes. The Motion was seconded by Secretary/Treasurer Ron Romley.

VOTE ON THE MOTION

The vote was unanimous.

Chairman Mike Flannery requested that agenda item #9 be discussed before moving to the remainder of the agenda. There was no opposition from the Board members.

William “Bill” Feldmeier arrived at 6:30 PM.

5. AMERICAN RECOVERY & REINVESTMENT ACT (ARRA): LETTER OF SUPPORT – FAIN RD. /89A SPUR/VIEWPOINT TI

Chris Bridges, Yavapai County

Chris Bridges, Yavapai County related that he participated in a webinar, presented by Federal Highways Administration (FHWA), regarding the Transportation Investment Generating Economic Recovery (TIGER) grant application and he was encouraged to have letters of support from as many of the entities as possible. He also discussed the feasibility of CYMPO, ADOT and Yavapai County being co-applicants as this would add strength to the application. Mr. Bridges indicated that the applications are due no later than September 15, 2009 and a response from the Feds should be within a couple of months after that date. The applications will be reviewed by the U.S. Department of Transportation.

Member Springer suggested that CYMPO be added as a partner.

Member Feldmeier indicated that he would like to have requests for letters of support sent to as many organizations as possible.

Secretary/Treasurer Ron Romley requested that a “draft” letter of support be sent with the cover letter requesting the letter of support.

MOTION

Member Carol Springer presented a Motion that CYMPO join with ADOT and Yavapai County as a co-applicant for the TIGER ARRA discretionary funding. The Motion was seconded by Secretary/Treasurer Ron Romley.

VOTE ON THE MOTION

The vote was unanimous.

6. METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

Norm Davis, Town of Prescott Valley

Norm Davis, Public Works Director, Town of Prescott Valley related that on April 17, 2009, the MTIP was posted for public comment, with the closing date for comments on May 18, 2009. No comments were received. The modifications to the final draft document are: the administrative adjustment for the funds received from NACOG for the Glassford Hill SR 89 project, which increases that total cost to \$1,574,160; the following which are subject to ADOT changes to their 5-year Construction program: SR89A/Viewpoint TI moved up to the year 2011 from 2012, SR89 Chino to SR89A (\$15 million) moved from 2012 to 2013 and SR89 Chino to SR89A (\$10 million) moved from 2013 to 2014; and, the addition of the Prescott Alternative Transportation Safe Routes to School funding award (\$516,688 total). Mr. Davis had an additional correction on the local projects (page 2) that was overlooked from his previous requests.

Secretary/Treasurer Romley requested from Ron Gritman, Town of Chino Valley Engineer, as to why there were not any projects from the Town. Mr. Gritman related that as the Town did not have any funds to match for years to come; he did not think it to be appropriate to have items on the MTIP.

MOTION

Secretary/Treasurer Ron Romley presented a Motion to approve the final draft Metropolitan Transportation Improvement Program (MTIP). The Motion was seconded by Member Bill Feldmeier.

VOTE ON THE MOTION

The vote was unanimous.

7. CYMPO PLANNING BOUNDARY – POSSIBLE EXPANSION

Chris Bridges, Yavapai County

Vicky McLane, CYMPO Program Manager

Member Carol Springer related that there has been an off and on discussion in work program of updating the regional plan and part of that process was a discussion about changing and enlarging CYMPO planning area. When it was decided to postpone, and update, our regional plan until after the census was completed, this piece remained as a discussion item. The intent was to postpone any decision about changing the boundary until the census figures are received and the plan is updated. Member Springer indicated that it was premature to discuss at this time.

MOTION

Member Carol Springer presented a Motion to table the discussion until we include it as part of our update of the Regional Transportation Plan after the 2010 census. The Motion was seconded by Member Bill Feldmeier.

VOTE ON THE MOTION

The vote was unanimous.

8. JPA/JGA SR 89A & VIEWPOINT DRIVE AMENDMENT

Alvin Stump, ADOT

Alvin Stump, ADOT the purpose of the amendment is to incorporate the design of the 89A Spur and the Viewpoint interchange and increase the cost to \$2,754,800. One small clarification on the funding, as indicated on Pages 1 and 2 of the amendment is that any residual from Items 1 and 2 on page 2 will be applied to the construction phase.

MOTION

Member Bill Feldmeier presented a Motion to approve the Amendment to the SR 89A & Viewpoint Drive JGA/JPA for an amount not to exceed \$2,754,800. The Motion was seconded by Secretary/Treasurer Ron Romley.

VOTE ON THE MOTION

The vote was unanimous.

9. 5307 GRANT APPLICATION AND RESOLUTION NO. 2009-01

Vicky McLane, CYMPO Program Manager

CYMPO Program Manager Vicky McLane related information from a Power Point presentation on the history of the FTA funds allocated to date. For the FY 2003 & 2004, CYMPO allocated the funds to NAIPTA; the FY 2005 and part of the FY2006 allocation was \$742,943, which the Board elected to “park” and the amount for discussion is the remaining FY 2006 funds of \$516,000.

When submitting the grant application, the MPO has to indicate how it is going to utilize the funds, even though it may not occur for many years. For the FY 2006, the proposed breakdown of funds indicated on the grant application will be: \$100,000 – planning; \$316,000 -operations (voucher program, marketing/design and administration); and \$100,000 – capital (scheduling/dispatch, hardware and software). (Total \$516,000)

Chairman Flannery requested the match amount of the grant if there were a transit system. Ms. McLane responded that for operations it would be 50% match and for capital it would be 20% match, with some exceptions. Secretary/Treasurer Romley questioned if the match for the vouchers could be an in-kind match and Ms. McLane responded that it could be.

MOTION

Member Carol Springer presented a Motion to approve filing the 5307 Grant application in the amount of \$516,000 for the remaining portion of the 2006 allocation and sign Resolution number 2009-01. The Motion was seconded by Secretary/Treasurer Ron Romley.

VOTE ON THE MOTION

The vote on the Motion passed, with Member Bill Feldmeier abstaining.

10. CYMPO FY 2010 TRAINING AND CONFERENCE REPORT

Jean Knight, CYMPO Administrative Assistant

CYMPO Administrative Assistant Jean Knight related that as requested at the May Executive Board meeting, attached was the proposed travel and conference expenses for FY 2010. Prescott Councilman Bob Bell questioned why there were not funds budgeted for the Rural Transportation Summit and Chairman Flannery responded that there would not be a Summit in FY 2010.

11. PROPOSED FUTURE AGENDA ITEMS

Jean Knight, CYMPO Administrative Assistant

The proposed future agenda items discussed were: Yuma Legislative Action, ARRA, review of CYMPO By-Laws, Executive Session for Administrators evaluation, August recess, *possible* Executive Session to discuss a staffing issue and bqAZ Framework Rural Consultation for Local Elected Officials.

12. UPCOMING SCHEDULED MEETINGS

- State Transportation Board: **Dinner- Thursday, June 18, 6 PM; Meeting – Friday, June 19, 2009, 9 AM, Cottonwood.**
- M-TAC Meeting: **Thursday, July 2, 2009, 8:00 AM**, Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott, AZ.
(*CYMPO Multi-Modal Technical Advisory Committee monthly meeting.*)
- T-TAC Meeting: Thursday, **July 9, 2009, 8:00 AM**, Prescott Valley Town Hall, Conf. **Room #433**, Prescott Valley, AZ. (*CYMPO Transit Technical Advisory Committee monthly meeting.*)
- Executive Board Meeting: Wednesday, **July 15, 2009, 6:00 PM**, Yavapai County Administrative Offices, Board of Supervisor’s Room, 1015 Fair St., Prescott.
- State Transportation Board: **Friday, July 17, 2009, 9 AM, Snowflake-Payson**

13. ADJOURNMENT

Chairman Flannery adjourned the meeting at 7:05 PM.