



**CENTRAL YAVAPAI
METROPOLITAN PLANNING ORGANIZATION**

**MULTI-MODAL TECHNICAL ADVISORY COMMITTEE
(M-TAC)**

**Thursday, April 3, 2008
8:00 A.M.**

**Prescott Council Chambers
City Hall**

**201 S. Cortez St.
Prescott, AZ 86303**

MEETING MINUTES

AGENCY VOTING M-TAC MEMBERS PRESENT

Yavapai County	Chairman Phil Bourdon
Town of Prescott Valley	Vice-Chairman Norm Davis
ADOT Prescott District	Dallas Hammit
ADOT Transportation Planning Division	Sandra Gilbert
City of Prescott	Craig McConnell
Town of Chino Valley	Ron Gritman

AGENCY VOTING M-TAC MEMBERS UNABLE TO ATTEND

Prescott National Forest	Cynthia Moody
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AGENCY REPRESENTATIVES PRESENT (NON-VOTING)

ADOT	Phil Jeselnik
City of Prescott	Councilman Bob Luzius
State Transportation Board	Bill Feldmeier
Yavapai County	Supervisor Carol Springer, Mike Willett, Chris Bridges

ADDITIONAL ATTENDEES

CivilTec	Richard Straub
DVCA	Walt Matthew
ERAU	Korina Payne
Fann Construction	Michael Fann
Prescott Alternative Transportation (PAT)	Lisa Barnes

CYMPO STAFF

Administrator	Jodi Rooney
Program Manager	Joanne Scardina-Barr

- 1. CALL TO ORDER: 8:00 A.M.** **Phil Bourdon, Chairman**
- 2. ROLL CALL – Joanne Scardina-Barr, CYMPO Program Manager**
- 3. PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects not on the agenda. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

4. APPROVAL OF MINUTES: March 6, 2008

MOTION

Member Norm Davis introduced a motion to approve the March 6, 2008, M-TAC minutes. Member Ron Gritman seconded the motion.

VOTE ON THE MOTION

The motion passed unanimously.

**5. METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)
DRAFT FY2009-2013**

Jodi Rooney, CYMPO Administrator

This dynamic five-year document includes federal, state, and locally funded capital projects throughout the region. A new component to the MTIP, requested by our Federal partners, is the Operations and Maintenance schedule. It joins the State Transportation Program (STP) funding table, of which funds are generally used for construction projects; however, recently funds were apportioned to the design of the Viewpoint Traffic Interchange. These, along with the Transit component, indicating past and future transit funding with anticipated present and future projects, completes the MTIP document.

The information contained within the Draft FY2009-2013 MTIP is provided by the CYMPO member entities and conflated into this document. Resulting from the M-TAC's review, several modifications were cited for incorporation into the MTIP.

Upon M-TAC and Executive Board review and approval, the MTIP will commence a 30-day public review period prior to final adoption by both CYMPO official bodies. This public review process provides an opportunity for document feedback by the community, which is then incorporated into the final document. The final MTIP is expected to be included on the June 5th M-TAC agenda for recommendation to the Executive Board for adoption. With approval, the final MTIP is scheduled to be submitted to ADOT on or about June 23, 2008.

MOTION

Member Craig McConnell introduced a motion to approve the draft FY09-13 Metropolitan Transportation Improvement Program, with modifications, for transmittal to the CYMPO Executive Board for approval consideration. Member Norm Davis seconded the motion.

VOTE ON THE MOTION

The motion passed unanimously.

6. FY09 UNIFIED PLANNING WORK PROGRAM (UPWP)

Jodi Rooney, CYMPO Administrator

A brief overview of the draft FY09 UPWP components, highlighting prominent changes between this document and the existing FY08 UPWP, was provided. Noting the addition of new work tasks, including the Transit Implementation Plan and the 2030 Plan Update, the draft FY09 UPWP remains

budget neutral from last year. This document, upon approval, will be forwarded to ADOT, FHWA, and FTA. (ADOT is anticipating delivery by June 1, 2008).

Resulting from the M-TAC review, the draft FY09 UPWP will be revised with the following modifications cited, as needed:

- ✓ Change unofficial members to adjunct members.
- ✓ Provide additional explanation on boundary and land use changes within Task 2.4.
- ✓ Confirm accurate representation of land use planning for each jurisdiction.
- ✓ Special Studies 3.1 and the System Map require additional clarification; relating to the two approved corridor studies. Member Craig McConnell noted the consideration of the system interchange configuration of Glassford Hill and Great Western Road should be included within this work element; Yavapai County stated that this particular system interchange is the responsibility of the funding jurisdiction, not the MPO.
- ✓ Inclusion of more detailed program administration for the Air Aware Program element.

Although the Unified Planning Work Program identifies work tasks to be performed during FY09, projects stipulated within the document are dependent upon available resources for completion.

This work program is funded through available federal and state planning, research and transit funds in conjunction with matching local funds provided by the CYMPO member entities. Each participating jurisdiction will be notified of the anticipated funding match for FY09.

MOTION

Member Ron Grittmann introduced a motion to approve the draft FY09 Unified Planning Work Program for Executive Board approval consideration. Member Norm Davis seconded the motion.

VOTE ON THE MOTION

The motion passed unanimously.

7. MAP: CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION REGIONAL SYSTEM

MOTION

Chris Bridges, Yavapai County

At the March, 2008, M-TAC meeting, a draft of an updated Regional System Map was presented, for use as a presentation tool, graphically representing major corridors for major studies or construction resulting from the 2030 Long Range Plan. Discussions resulted in changes noting access controlled facilities, which include the Eastern Corridor. These changes were made and the map was presented to the Executive Board for review and approval consideration.

At the March 19, 2008, Executive Board meeting, Chairman Springer requested a few final modifications, to insure map clarity. With these adjustments complete, the M-TAC map review noted:

- ✓ Current map indicated old 89A as an existing regional route; upon City of Prescott development of the area annexation, a change in alignment will result as well as the future

regional route designation. Either the removal of that section or utilizing the green color to denote the City of Prescott's consideration of development.

- ✓ Clarification of the current two corridor studies from the noted future corridor study.
- ✓ Add 2030 Regional System to the map title.
- ✓ Map appears to indicate final alignment of the limited access 89A roadway at Great Western Road, although other alternative configurations need to be addressed, including the Glassford Hill traffic interchange.

MOTION

Member Norm Davis introduced a motion to approve the CYMPO Regional System Map, with modifications to include the addition of 2030 into the map title, and, changing the legend to note "long range corridor study", replacing "future corridor study". In addition, this map, once modified, would be designated as the official MPO map, and be forwarded to the CYMPO Executive Board for approval consideration. Member Ron Gritman seconded the motion noting preference to map version 5; without the lines.

VOTE ON THE MOTION

Of the six Multimodal TAC members present; 5 members voted in favor of the motion, with one member, Craig McConnell, casting a dissenting vote. Motion carries.

8. QUARTERLY BUDGET REPORT

Jodi Rooney, CYMPO Administrator

At the request of the Executive Board, the CYMPO staff presented their Quarterly Budget Report ending March 3, 2008, at their March 29, 2008, meeting. This report includes the FY08 Actual Expenses to-date vs. FY08 approved Budget plus estimated FY08 year-end expenses and notes spending well within the FY08 Budget parameters. This report is being presented to the M-TAC for information purposes only noting CYMPO expenditures to date lower than originally projected.

9. STATE TRANSPORTATION BOARD EVENT

Jodi Rooney, CYMPO Administrator

The consensus from discussions at the February 20, 2008, Executive Board meeting was for CYMPO to move forward with planning and coordinating with the Hassayampa Golf Club for the reception and dinner, and the Hassayampa Inn for lodging the State Transportation Board in July, 2008. The current status of this event was reviewed with the Board noting that at the April 16, 2008, meeting, the Board will be asked to consider approving two final event agreements with the Hassayampa Inn, and the Hassayampa Golf Club.

CYMPO staff also requested a secondary review of the draft event invitation list by the Executive Board with revisions returned to Joanne Scardina-Barr no later than April 15, 2008. This list was distributed to both the Executive Board and M-TAC on Thursday, March 20, 2008.

MOTION

Member Ron Grittmann introduced a motion to approve the State Transportation Board event agreements between CYMPO and the Hassayampa Inn and the Hassayampa Golf Club and forwarding these agreements to the Executive Board for approval consideration. Member Norm Davis seconded the motion.

VOTE ON THE MOTION

The motion passed unanimously.

10. TRANSPORTATION ENHANCEMENT PROGRAM: Round 16

Phil Jeselnik, ADOT Program Manager

Round 16 of the Transportation Enhancement Program was announced. State projects are eligible for up to \$1 million dollars in Federal reimbursement; with local projects eligible for up to \$500,000 in Federal reimbursement requiring a 5.7% local match. The ADOT website, adotenhancement.com, provides information and downloadable application forms.

Applications are due to CYMPO by August 6, 2008, which will be processed and submitted to ADOT no later than August 29, 2008, the program deadline date.

11. AGENCY UPDATES

ADOT Prescott District, ADOT Transportation Planning Division, City of Prescott, and Yavapai County M-TAC members provided brief project updates.

12. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

- ✓ The Regional Framework Studies, an ADOT high-priority project, presented their first in a series of regional focus groups, to identify statewide initiative needs within the 2030-2050 timeframe.
- ✓ The final two State Transportation Board public hearings for the Tentative 5-Year Transportation Facilities Construction Program are scheduled for April 18, 2008, in Phoenix, AZ, and May 16, 2008, in Flagstaff, AZ.
- ✓ The concurrent CYMPO corridor studies kick off meeting is scheduled for Tuesday, April 15, 2008.

13. UPCOMING SCHEDULED MEETINGS

- * T-TAC Meeting: Friday, April 11, 2008, 9:00 A.M., PV Conference Community Room #331
(CYMPO Transit Technical Advisory Committee monthly meeting.)
- * Executive Board Meeting: Wednesday, April 16, 2008, 6:00 P.M., YC Board of Supervisors Rm
(CYMPO Executive Board monthly meeting.)
- * State Transportation Board: Friday, April 18, 2008, Phoenix, AZ
- * M-TAC Meeting: Thursday, May 1, 2008, 8:00 A.M., Prescott City Hall Council Chambers
(CYMPO Multi-Modal Technical Advisory Committee monthly meeting.)

14. ADJOURNMENT

CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION
ADOT•City of Prescott•Prescott Valley•Chino Valley•Yavapai County
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The meeting was adjourned by Chairman Phil Bourdon at 9:15 A.M.