



Minutes

**Executive Board
Regular Meeting
Wednesday, April 18, 2012
6:00 PM**

**Yavapai County Administrative Bldg.
1015 Fair Street
Prescott, AZ 86305**

BOARD MEMBERS IN ATTENDANCE

Chairwoman	Patty Lasker, Vice Mayor, Town of Prescott Valley
Vice-Chairman	Darryl Croft, Councilman, Town of Chino Valley
Secretary/Treasurer	Chris Kuknyo, Councilman, City of Prescott
Member	Carol Springer, Yavapai County Supervisor, District 1
Member	William "Bill" Feldmeier, State Transportation Board
Member	Mark McBrady, Vice Mayor, Town of Dewey-Humboldt

CYMPO STAFF IN ATTENDANCE

CYMPO Administrator	Chris Bridges
CYMPO Program Coordinator	Jean Knight

ADDITIONAL ATTENDEES

Town of Chino Valley	Richard Straub
Town of Prescott	Councilwoman Mallory, Norm Davis
Yavapai County	Mike Willett
City of Prescott	Craig McConnell
PQV Consulting	Jeff Hanna
WVCO	Craig Brown
RTAC	Kevin Adam

1. CALL TO ORDER AND ROLL CALL

Chairwoman Lasker called the meeting to order at 6 PM. Jean Knight, Program Coordinator performed roll call.

2. ANNOUNCEMENTS AND CYMPO UPDATES

Mr. Bridges introduced Kevin Adam, Rural Transportation Advocacy Council (RTAC). Mr. Adam provided a brief overview of State and Federal legislative update. He discussed the lack of a State budget and discussed the expiration of the State One Cent Sales Tax. He also brought up there still isn't a Transportation Reauthorization Bill and that Continuing Resolutions will continue until after the Presidential election. He related the difference between the Legislative and Senate of the potential Bill.

Member Feldmeier questioned the version eliminating some of the MPO's. Mr. Adam responded with the Senate version of the Transportation Bill.

Prescott Valley Councilwoman Mallory commented about the federal funds.

3. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

There were no public comments.

DISCUSSION / POSSIBLE ACTION

4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE EXECUTIVE BOARD MEETING MINUTES OF MARCH 21, 2012

Chris Bridges, CYMPO Administrator

(Task #1.2)

MOTION

Vice Chairman Croft presented a motion to approve the regular meeting minutes for March 12, 2012.

The motion was seconded by Member Feldmeier.

VOTE ON THE MOTION

The vote on the motion was 5-yes; 1-no Member Springer recused herself.

5. CONSIDERATION AND POSSIBLE ACTION TO MAKE ADJUSTMENTS TO THE DRAFT FY13-17 MULTIMODAL TRANSPORTATION PROGRAM (MTIP) – PUBLIC COMMENT PERIOD

Chris Bridges, CYMPO Administrator

(Task # 3.0)

Mr. Bridges indicated the only changes were the SR89 Project, which had been separated into two projects. This meeting is the venue for the public to make comments regarding the document. To date there have been no public comments. The document will be placed on the May agenda for final approval.

No public comments were made at the meeting and no official action was taken.

6. CONSIDERATION AND POSSIBLE ACTION TO MAKE CHANGES TO THE DRAFT FY13 WORK PROGRAM (WP) – PUBLIC COMMENT PERIOD

Chris Bridges, CYMPO Administrator

(Task # 1.1)

Mr. Bridges related the only changes to the Work Program were a couple of grammatical errors and that no public comment had been received. This item was placed on the agenda for a public comment period and the document will be brought to the May meeting for final approval.

No public comments were made at the meeting and no official action was taken.

7. CONSIDERATION AND POSSIBLE ACTION TO APPROVE SIGNING A RESOLUTION IN SUPPORT OF THE ARIZONA'S PORTS OF ENTRY WITH MEXICO

Chris Bridges, CYMPO Administrator

(Task #1.2)

Mr. Bridges discussed the background on the Resolution and how it came about. The original Resolution that was received by CYMPO was discussed and it was determined to present CYMPO's condensed version. The primary purpose of the resolution is to create economic development. For the record, Mr. Bridges read CYMPO Resolution No. 2012-03.

MOTION

Member Springer presented a motion to authorize the Chairwoman, or in her absence the Vice-Chairman, to sign Resolution No. 2012-03 in support of the “Resolution of Support For Arizona’s Ports of Entry with Mexico.” The motion was seconded by Vice Chairman Croft.

VOTE ON THE MOTION

The vote on the motion was unanimous

8. DISCUSSION AND POSSIBLE ACTION TO CHANGE CYMPO’S FIDUCIARY AGENT TO YAVAPAI COUNTY

Chris Bridges, CYMPO Administrator

(Task #1.2)

Mr. Bridges discussed the potential to move the MPO operations under the County from the City of Prescott. The primary purposes are the liability issue; being City of Prescott employees occupying a County building; and, on a smaller level this will assist the City as they have to account for all funds spent by CYMPO. He indicate the agreement is in the process of being prepared by the County Attorney and will be brought to the May Executive Board meeting. At this time a letter to terminate the Memorandum of Understanding needs to be given to the City of Prescott.

MOTION

Vice Chairman Croft presented a motion to issue a letter of termination to the City of Prescott, effective July 1, 2012; and, begin the process of executing a Memorandum of Understanding with Yavapai County for personnel, purchasing and financial accounting services – contingent upon the County Board of Supervisor’s approval. The motion was seconded by Member Kuknyo

VOTE ON THE MOTION

The vote on the motion was unanimous.

DISCUSSION

9. DISCUSSION AND UPDATE THE CYMPO LONG RANGE TRANSPORTATION PLAN (LRTP)

Chris Bridges, CYMPO Administrator

(Task #4.0)

Mr. Bridges indicated that the public meeting held on March 28th was well attended. The only comment from the meeting was regarding the population projects for the Town of Chino Valley. It was determined to reduce the percentage; consequently reducing the potential total.

The Plan is in the final stages, with final meetings to be held in May and a final report presented to the Board in June.

10. PROPOSED FUTURE AGENDA ITEMS

Chris Bridges, CYMPO Administrator

(Task #1.2)

Mr. Bridges presented the following for the May agenda:

- Final MTIP
- Work Program
- LRTP update
- County/CYMPO Agreement

11. UPCOMING SCHEDULED MEETINGS

- State Transportation Board Meeting: **Friday, April 20, 2012, 9:00 AM**, Flagstaff – at City Hall
- M-TAC Meeting: **Thursday, May 3, 2012, 8:00 AM**, Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott, AZ
(*CYMPO Multimodal Technical Advisory Committee monthly meeting*)
- Executive Board Meeting: **May 16, 2012, 6:00 PM**, County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ

12. ADJOURNMENT

The meeting adjourned at 6:45 PM.