



**CENTRAL YAVAPAI
METROPOLITAN PLANNING ORGANIZATION**

**EXECUTIVE BOARD MEETING
Wednesday, April 15, 2009
6:00 P.M.**

**Yavapai County Administration Bldg.
Supervisors Boardroom**

**1015 Fair Street
Prescott, AZ 86303**

MEETING MINUTES

BOARD MEMBERS PRESENT

Town of Prescott Valley
City of Prescott
Town of Chino Valley
Yavapai County
State Transportation Board

Mike Flannery, Chairman
Robert "Bob" Luzius, Vice-Chairman
Ron Romley, Secretary/Treasurer
Carol Springer
William "Bill" Feldmeier

AGENCY REPRESENTATIVES PRESENT

Town of Chino Valley
City of Prescott
Yavapai County
Town of Prescott Valley
ADOT

Ron Grittman
Craig McConnell
Chris Bridges, Phil Bourdon
Norm Davis
Alvin Stump

CYMPO STAFF PRESENT

Administrator
Program Manager
Administrative Assistant

Jodi Rooney
Vicky McLane
Jean Knight

ADDITIONAL ATTENDEES

Jeff Meilbeck
Vince Myers
Steve Silvernale
Gladys Miller
F. Mevis
Doris Piatak
Lindsay Bell

NAIPTA
NAIC
Prescott Transit
NAIC
NAIC/PWC
NAIC
Territorial Transit

Chairman Mike Flannery called the meeting to order at 6:00 PM.

1. INTRODUCTIONS

The Board members, as well as all that were attending the meeting, introduced themselves.

2. ANNOUNCEMENTS and CYMPO UPDATES

- Transportation Enhancement Round 17 opened March 14, 2009; submittals are due to CYMPO by July 14, 2009, and due to ADOT by August 14, 2009.
- Safe Routes to School work shop on May 13, 2009, to be held at the Prescott Council Chambers, from 8:00 AM to 4:00 PM. Reservations have to be in by May 11, 2009, to Brian Fellows, ADOT.
- The draft work program which was discussed in Federal Review today will be coming through committees in May.

- 3. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not* on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.
There were no public comments.

**4. APPROVAL OF MINUTES: March 18, 2009 and April 2, 2009
MOTION**

Vice-Chairman Bob Luzius presented a **Motion** to approve the Executive Board Meeting Minutes of March 18, 2009 and April 2, 2009. The **Motion** was seconded by Secretary/Treasurer Ron Romley.

VOTE ON THE MOTION

The vote passed unanimously.

5. AMERICAN RECOVERY & REINVESTMENT ACT (ARRA) (ECONOMIC RECOVERY)

Jodi Rooney, CYMPO Administrator

Part I

On March 26, 2009, a meeting was held with staff representatives of NAIPTA per Executive Board direction. Mrs. Rooney attended the April 3, 2009, NAIPTA TAC meeting. For the \$1 million dollar ARRA funds, CYMPO staff requested that in exchange NAIPTA assist with providing capacity for transit administration not to exceed 3 years.

Avondale has also been contacted to inquire if they were willing to assist CYMPO in exchange for the ARRA funds. As of April 10, 2009, discussion and negotiations continue with all parties. Upon speaking with Teri Kennedy, ADOT, CYMPO may be required to identify where to send the funding as early as the middle of May.

A presentation was made to the Board by Jeff Meilbeck, NAIPTA, regarding what they can do for CYMPO in exchange for \$1 million ARRA Transit monies. He related they do not have cash, they have capacity – if CYMPO puts up Federal funds and NAIPTA puts up match capacity, the result is potentially both organizations get funding without additional local cash. Additionally, NAIPTA will provide Mr. Meilbeck as a part-time administrator for CYMPO and their staff support.

Public comments were made by Lindsay Bell, Territorial Transit; Steve Silvernale, Prescott Transit; Vince Myer and Doris Piatak, NAIC; and, Craig McConnell, City of Prescott.

MOTION

Member Carol Springer presented a **Motion** for CYMPO Administrator Jodi Rooney to do what she can, in negotiations with the possible ARRA money, that it should stand alone; and, negotiate to receive monies in exchange for the ARRA funds. Additionally, it should not be tied to a position or other agreement. A special Executive Board meeting can be called to address or approve any transaction. The **Motion** was seconded by Secretary/Treasurer Ron Romley.

VOTE ON THE MOTION

The vote passed with 3-yes votes, 1-no vote and Member Bill Feldmeier abstaining.

Member Bill Feldmeier requested that Agenda Item # 9 be moved up.

6. METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

Jodi Rooney, CYMPO Administrator

New (FY10-14) MTIP

Our annual cycle for the MTIP began on March 5, 2009. Provided is a draft FY10-14 MTIP for the next cycle. This document will need to go through public review and return to the M-TAC on June 4, 2009; subsequently, it will return to this Board on June 7, 2009, for final approval.

An item to consider is the potential of reprogramming STP funds from SR69 (Glassford to Prescott East) due to the project being trimmed down. At the April 2, 2009, meeting, the M-TAC recommended the funds be shifted to the Fain Road/SR 89A widening. There is approximately a 1 ¼ mile gap on the 89A spur that has not been designed; this is a component of the Fain Road Package identified for potential ARRA grant funding.

To be added: the Yavapai Prescott Indian Tribe would like two projects included and the Fain Road Widening project (\$25) million is to be moved further down to an unfunded year. Additionally, there is ARRA grant funding that may occur for the Fain Road Project.

MOTION

Member Bill Feldmeier presented a **Motion** to approve the draft FY10-14 Metropolitan Transportation Improvement Program (MTIP) to go out for 30-day public review with changes to include: STP FY-08 and FY-09 funding to shift from SR 69: Prescott East Highway to Glassford Hill to the SR 89A Spur (Fain Road/SR89A widening) for design/construction. - With the addition of the three projects: two projects from the Yavapai Prescott Tribe and the Fain Road widening. The **Motion** was seconded by Secretary/Treasurer Ron Romley

VOTE ON THE MOTION

The vote passed unanimously.

7. CYMPO PLANNING BOUNDARY

Jodi Rooney, CYMPO Administrator

The current CYMPO Planning Boundary map is included for your information. For the purpose of this discussion, we need to review if this boundary is still appropriate or if it should be expanded. Per FHWA guidelines we have to work within the planning parameters. If it should be expanded, we have to base that on what we believe is “likely to become urbanized within the 20 year forecast period”¹ of our long range plan. This has to be submitted to FHWA/FTA after approval by the MPO and the Governor.

The Board requested that a “mock” map be prepared of the potential increased boundary and brought back to the meeting next month.

8. TRANSIT IMPLEMENTATION PLAN (TRIP) PREFERENCE SURVEY

Vicky McLane, Program Manager

The revised and re-formatted Preference Survey was distributed to the City of Prescott, the Town of Prescott Valley and Yavapai County Board of Supervisors. CYMPO has received the survey from the Town of Prescott Valley, as well a letter of preference from the City of Prescott. Yavapai County provided a survey completed by the Public Works Department with comments from the County District’s 1 and 2. Staff needs direction on where to go from here.

¹ 23 CFR Part 450.308

It was determined that this item was covered with agenda item # 5. There was no further discussion or action taken.

9. 5310, 5316, 5317 PROGRAM APPLICATIONS

Vicky McLane, Program Manager

This is the time in the annual cycle for the applications to pass through the T-TAC and Executive Board. ADOT requests adjudication by the committees pertaining to the funding requests. In the past, we have bundled and forwarded the applications worthy of the funding request, which includes meeting the intent of the programs and proper documentation. Due to the deadline the grant applications were mailed to ADOT Thursday, April 9, 2009, after T-TAC recommendation, subject to Executive Board approval. The list is attached; please note that Prescott Transit Authority application was not recommended for the top tier.

Public comment was made by Steve Silvernale, Prescott Transit.

The Board requested that the process of how CYMPO determines who goes to what tier be explained. This was done by CYMPO Administrator Jodi Rooney and Program Manager Vicky McLane.

MOTION

Member Carol Springer presented a **Motion** that the staff be instructed to send a letter to ADOT indicating that all of the applications on the CYMPO list should be in the tier I category. The **Motion** was seconded by Secretary/Treasurer Ron Romley.

VOTE ON THE MOTION

The vote passed unanimously except for Member Bill Feldmeier who abstained.

10. PROPOSED FUTURE AGENDA ITEMS

Jodi Rooney, CYMPO Administrator

- ARRA
- MOU - COP
- Yuma Legislative Action
- UPWP
- MTIP
- CYMPO Planning Boundary

11. UPCOMING SCHEDULED MEETINGS

- State Transportation Board Meeting: Friday, Apr. 17, 2009, Tucson.
- M-TAC Meeting: Thursday, May 7, 2009, 8:00 AM, Prescott City Hall Council Chambers.
(*CYMPO Multi-Modal Technical Advisory Committee monthly meeting.*)
- T-TAC Meeting: Thursday, May 14, 2009, 8:00 AM, Prescott Valley Town Hall, Conf. **Room #433**.
(*CYMPO Transit Technical Advisory Committee monthly meeting.*)
- Executive Board Meeting: Wednesday, May 20, 2009, 6:00 PM, Yavapai County Board of Supervisor's Room, 1015 Fair St., Prescott.

12. ADJOURNMENT

Chairman Mike Flannery adjourned the meeting at 8:20 PM.