



# Minutes

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**Executive Board  
Regular Meeting  
Wednesday, March 17, 2010  
6 PM**

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**Yavapai County Administrative Bldg.  
1015 Fair Street  
Prescott, AZ 86305**

**BOARD MEMBERS PRESENT**

Town of Chino Valley  
Town of Prescott Valley  
Town of Dewey-Humboldt  
Yavapai County  
City of Prescott

Ron Romley, Chairman  
Mike Flannery, Vice-Chairman  
David Nystrom, Secretary-Treasurer  
Carol Springer  
Councilwoman Tammy Linn  
(Proxy for Marlin Kuykendall)

**BOARD MEMBERS NOT PRESENT**

City of Prescott  
State Transportation Board

Marlin Kuykendall  
William "Bill" Feldmeier

**CYMPO STAFF PRESENT**

Administrator  
Program Manager  
Program Coordinator

Jodi Rooney  
Vicky McLane  
Jean Knight

**ADDITIONAL ATTENDEES**

Yavapai County  
Town of Chino Valley  
Town of Prescott Valley  
City of Prescott  
Territorial Transit  
Yavapai Community Collaboration  
League of Women Voters  
Democratic Women's Club  
Call to Duty Foundation  
Prescott Transit  
RSA  
CCJ  
Vocational Rehabilitation  
New Horizon's Independent Living Ctr.  
Citizens: Cheri Romley, Sandy Willett, Ann Somerville, Glenn Gooding, Marlene Hammond, Gary & Fritz Mevis, Philip Gates, Bob Luzius

Phil Bourdon, Chris Bridges, Mike Willett  
Ron Grittmann  
Norm Davis  
Craig McConnell  
Lindsay Bell, Susan Adams  
Al Carter  
June Ruth  
Kathleen Thompson  
Ben Olsen  
Steve Silvernale  
Jim Stobbs  
Gerry Garvey, Elaine Johnson  
Mark Kendall  
Liz Toone

**1. CALL TO ORDER, ROLL CALL AND/OR INTRODUCTIONS**

Chairman Romley called the meeting to order at 6:00 PM. Jean Knight, CYMPO Program Coordinator, performed roll call. Member Feldmeier and Member Kuykendall were not present. Councilwoman Tammy Linn was the proxy for Member Kuykendall. The audience introduced themselves.

**2. ANNOUNCEMENTS and CYMPO UPDATES**

CYMPO Administrator Jodi Rooney announced the following:

- a. There is a public meeting regarding the Viewpoint traffic interchange to be held Wednesday, March 24, 2010, from 5 – 7 PM in the Prescott Valley library.
- b. The Arizona Transit Association (AZTA) is holding their annual conference in Tucson, April 18 – 21, 2010.

**3. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects **not** on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.  
There were no public comments.

**ACTION**

**4. APPROVAL OF MINUTES: Regular meeting of February 17, 2010  
MOTION**

Vice-Chairman Flannery presented a Motion to approve the minutes from the regular meeting of February 17, 2010. The Motion was seconded by Secretary/Treasurer Nystrom.

**VOTE ON THE MOTION**

The vote was unanimous.

**UPDATE**

**5. TRANSIT ACTIVITY**

*Norm Davis, Town of Prescott Valley*

Norm Davis, Town of Prescott Valley and Chairman of the Transit Technical Advisory Committee (T-TAC) presented a brief update of the transit activities. September is the deadline to present a grant application for CYMPO's allotment of Section 5307 funds. Mr. Davis described each of the Section 5310, 5316 & 5317 grants and the application due date. He also indicated that the applications must go through CYMPO before sending them on to ADOT. This helps the applicants put together good applications.

Mr. Davis discussed that Local Transportation Assistance Fund II (LTAF II) has been permanently repealed by the State with the money to be applied to the general fund. Some of the local municipalities will have funds remaining to continue the voucher system for one more fiscal year. Chairman Romley shared his disagreement with the repeal.

Chairman Romley spoke to Vicky McLane, CYMPO and Jason Kelly, Town of Chino Valley presenting a 5311 grant application to ADOT in Phoenix. Lindsay Bell, Territorial Transit made a public comment regarding the FTA Section 5307 grant. Member Springer discussed the problem with the cities and County have using the LTAF money as match for the 5307 funding. Now that LTAF is not available, the discussion is how to use those funds without having the match available. If necessary the public may have to come up with the 50% match.

Kathleen Thompson, Democratic Women's Club, discussed transit funding issues related to the Town of Prescott Valley.

Chairman Romley stated he agreed with Mrs. Rooney that CYMPO should apply for the FTA grant funds, although FTA has stated they are not going to honor another application until we have a transit system up and running. Lindsay Bell, Territorial Transit discussed reallocating LTAF funds through CYMPO as matching with 5307 dollars.

## **DISCUSSION/POSSIBLE ACTION**

### **6. INTERGOVERNMENTAL AGREEMENT YAVAPAI COUNTY /TRANSIT ADMINISTRATOR– JOB DESCRIPTION**

*Jodi Rooney, CYMPO Administrator*

*Norm Davis, Town of Prescott Valley*

Norm Davis, Town of Prescott Valley spoke to the IGA and the transit administrator job description. He related that the T-TAC committee approved the draft IGA/Job Description that has been provided to the Executive Board. He explained the job title was changed to Transit Development Coordinator, in response to a suggestion from Federal Transit Administration (FTA) staff.

Secretary/Treasurer Nystrom questioned if the document has been reviewed by legal counsel. Mr. Davis responded. Vice-Chairman Flannery questioned who the CYMPO attorney was that reviewed the document. Ms. Knight responded.

Chairman Romley complimented Mike Willett, Yavapai County for all of the hard work performed on this document.

### **MOTION**

Member Springer presented a Motion to approve the IGA and job description with the noted changes by the CYMPO attorney, contingent upon the Yavapai County Board of Supervisor's approval on April 5, 2010, and County attorney legal review. The Motion was seconded by Vice-Chairman Flannery.

### **VOTE ON THE MOTION**

The vote was unanimous.

### **7. AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA II) / JOBS FOR MAIN STREET ACT, 2010**

*Jodi Rooney, CYMPO Administrator*

Jodi Rooney, CYMPO Administrator related that she received communication from Kevin Adam, with Rural Transportation Advocacy Council (RTAC), regarding the Jobs Bill (ARRA II) and the need to have projects ready. In response, the M-TAC at the March 4<sup>th</sup> meeting identified a project, the Pioneer Parkway Project that would be moved forward into the Metropolitan Transportation Improvement Program (MTIP). This needs to be in the document to reflect the federal dollars.

Chris Bridges, Yavapai County, has been following the information for TIGER, which has been minimal at this point in time. The funds were approved in December 2009. There has not been any formal communication as of yet. Mr. Bridges will keep the Board informed.

### **8. METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)**

*Jodi Rooney, CYMPO Administrator*

Jodi Rooney, CYMPO Administrator related there are two parts to this agenda item.

Part I

We are monitoring information concerning ARRA II funding and the amount we could potentially receive for the region. The M-TAC, at their March meeting, voted to recommend that the Executive Board amend the FY10-14 MTIP to include the Pioneer Parkway Reconstruction in FY-11. Our federal and state partners have asked the COGs/MPOs to be ready by amending their transportation improvement programs such as we did for ARRA I. This is to be amended for the FY-11.

Part II

MTIP cycle for FY11-15 began March 1, 2010. It is anticipated that the M-TAC and T-TAC will make their respective recommendations at their April meeting to bring forward to the Executive Board.

Mrs. Rooney requested, if it is the Board's pleasure to bring this item into the document, a motion is being requested to do so.

**MOTION**

Vice-Chairman Flannery presented a Motion to amend the FY10-14 MTIP to include the Pioneer Parkway Reconstruction project in FY-11. The Motion was seconded by Councilwoman Linn.

**VOTE ON THE MOTION**

The vote was unanimous.

**9. FY-11 UNIFIED PLANNING WORK PROGRAM (UPWP)**

*Jodi Rooney, CYMPO Administration*

CYMPO Administrator Jodi Rooney related that the UPWP budget component will be updated in conjunction with the budget preparation for the City of Prescott, which is currently underway. A few work elements for consideration would be Title VI/Environmental Justice, the State-wide Long Range Plan Update and incorporating the In-Kind contributions into the work plan. Further work elements that may need to be included are Livability and Greenhouse Gases (per upcoming Reauthorization). A conference call was held February 23, 2010, between FHWA, ADOT, COGs and MPOs and there are additional changes that will need to be incorporated into the work program. She indicated there will be a higher public involvement component this year.

The M-TAC and T-TAC committees will forward their recommendations to the Executive Board in April. Once the Board approves the draft there will be a 30-day public comment period.

Vice-Chairman Flannery questioned what the threshold for an MPO would be under the re-authorization. Mrs. Rooney responded.

Lindsay Bell, Territorial Transit made a comment.

## **DISCUSSION**

### **10. PROPOSED FUTURE AGENDA ITEMS**

*Jodi Rooney, CYMPO Administrator*

The future agenda items are as follows:

- Great Western Study Presentation by Jennifer Bixby
- MTIP
- UPWP
- ARRA II
- YTD Financial Update
- FTA Section 5307 lapsing funds
- Section 5310, 5316 & 5317 Grant recommendations
- ADOT Tentative 5-year Program
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### **11. UPCOMING SCHEDULED MEETINGS**

- State Transportation Board: **Friday, March 19, 2010, 9:00 AM**, Phoenix, AZ
- M-TAC Meeting: **Thursday, April 1, 2010, 8:00 AM**, Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott, AZ  
(*CYMPO Multimodal Technical Advisory Committee monthly meeting*)
- T-TAC Meeting: **Thursday, April 8, 2010, 8:00 AM**, Prescott Valley Town Hall, 7501 E. Civic Circle, **Conference Room #433**, Prescott Valley, AZ  
(*CYMPO Transit Technical Advisory Committee monthly meeting*)
- State Transportation Board Meeting, **Friday, April 19, 2010, 9 AM**, Oro Valley, AZ
- Executive Board Meeting: **Wednesday, April 21, 2010, 6:00 PM**, Yavapai County Board of Supervisors' Room, 1015 Fair St., Prescott, AZ  
(*CYMPO Executive Board monthly meeting*)

### **12. ADJOURNMENT**

Chairman Romley adjourned the meeting at 6:55 PM.