



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, September 18, 2013
6:00 PM**

**Yavapai County Administrative Bldg.
1015 Fair Street
Prescott, AZ 86305**

CYMPO Executive Board

Chairman	Darryl Croft, Vice Mayor, Town of Chino Valley
Vice-Chairman	Chris Kuknyo, Councilman, City of Prescott
Member	Mary Mallory, Councilwoman, Town of Prescott Valley
Member	Craig Brown, Yavapai County Supervisor
Member	Dallas Hammit, ADOT Representative (arrived at 6:08)
Proxy Member	Arlene Alen, Councilmember, Town of Dewey-Humboldt

1. CALL TO ORDER AND ROLL CALL

Chairman Croft called the meeting to order at 6 PM. Jean Knight performed roll call.

Members Absent:

Secretary/Treasurer Terry Nolan, Mayor, Town of Dewey-Humboldt

2. ANNOUNCEMENTS AND UPDATES:

Announcements and/or updates may be provided by Board Members, CYMPO Administrator or other invitees.

Ms. Knight announced there was a pair of glass found last month; no one claimed them.

Mr. Bridges showed the web-site for the Rural Transportation Summit. Member Brown commented that we would like a Yavapai County Road on the main picture of the web-site.

Mr. Bridges announced that the Sign & Post project has been approved and construction should begin soon.

3. CALL TO THE PUBLIC:

This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Kevin Adam, RTAC, gave a brief legislative update. Transportation funds are inadequate for the needed projects. The immediate concern is a government shut-down October 1st if a budget is not agreed upon.

PRESENTATION

Mike Willett, Yavapai County, presentation of the Northern Connector Study – Preliminary Corridor Evaluation / Location Report.

Mr. Willet related this is a Yavapai County project and the Town of Chino Valley Council approved the study by a 6 to 1 vote. The preferred route is to Center Street and is the most cost effective. There have not been any public meetings for this specific project.

Vice-Chairman Kuknyo questioned the number of accesses. Mr. Willet explained it is somewhat limited. He related the Williamson Valley group had questions; and, that the Game and Fish department has stated it will have minimal impact on wildlife.
WM group many questions

Mr. Bridges suggested a presentation to the Technical Advisory Committee at their October meeting.

Member Brown indicated he would like to see the study on the future list of projects. Mr. Bridges stated it would be added to the Metropolitan Transportation Improvement Program – Local Projects page.

Mr. Willet suggested it be added to the Long Range Transportation Plan Model.

DISCUSSION / POSSIBLE ACTION

4. PRESENTATION, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE RESOLUTION OF SUPPORT FOR EXTENDING THE BORDER ZONE IN ARIZONA

*Dennis Smith, Executive Director
Maricopa Association of Governments
(Task #1.2)*

Mr. Dennis Smith made a presentation regarding the Border crossing issue and made the following observations:

- Using Utah as an example of working together
- It's all about economic development
- Need to diversify the economy
- We all can benefit, economically
- Border crossing card limit is 75 mile radius except Yuma which is 25-miles
- Need to make it easier to cross the border
- Adding one customs agent at each 33 ports increase GDP \$65.8 million
- \$21.2 million total value of time savings
- 1094 annual jobs created
- To extend the limit to streamline the border

Vice-Chairman Kuknyo stated his concern about streamline and not addressing securing the border. He questioned if there a requirements for auto insurance, truck standards?

Chairman Croft commented this made good for economic sense. He made additional positive comments.

Member Brown stated his concerns and that he was not in favor of the resolution. He questioned the enforcement of the 30-day time limit.

Member Mallory had concerns on the tracking of those coming into the State.

Mr. Smith related this is an asset and we need to all work together.

Action on this item died for a lack of a motion.

**5. DISCUSSION AND POSSIBLE ACTION TO APPROVAL OF MEETING MINUTES -
REGULAR MEETING OF JULY 17, 2013**

Chris Bridges, CYMPO Administrator

(Task #1.2)

Mr. Bridges presented the minutes from the July 17, 2013, Executive Board meeting.

MOTION

Member Brown presented a motion to approve the Minutes of the Regular Meeting of July 17, 2013. The motion was seconded by Vice-Chairman Kuknyo.

VOTE ON THE MOTION

The vote on the motion was unanimous.

**6. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2013-02 AND
AMENDMENT TO THE CYMPO ARTICLES OF INCORPORATION**

Chris Bridges, CYMPO Administrator

(Task #1.2)

Mr. Bridges related he had a conversation with ADOT and there are still some hurdles with the Amendment and requested the item be tabled until the October meeting.

MOTION

Member Brown presented a motion to table this item until the October Board meeting. The motion was seconded by Member Mallory.

VOTE ON THE MOTION

The vote on the motion was unanimous.

**7. DISCUSSION AND POSSIBLE ACTION TO APPROVE AN AMENDMENT TO THE CYMPO
OPERATIONAL PLANNING BUDGET FOR FISCAL YEAR 2014**

Chris Bridges, CYMPO Administrator

(Task #1.1)

Mr. Bridges each item of the proposed budget increases. The primary increase is for traveling to the other locations throughout the state for State Transportation Board meetings and dinners CYMPO hosts for the State Transportation Board as well as the ADOT dinners; such as the dinner coming up with the ADOT Director.

Vice-Chairman Kuknyo indicated the Board weakness is not showing up at the State Transportation Board meetings. He stated he was happy to see the increases and to have the “face” time with State Transportation Board members.

Member Mallory stated her approval of improving the relationships; it is good regionally.

Member Brown had comments about specific budget items.

MOTION

Vice-Chairman Kuknyo presented a motion to approve the amendment to the CYMPO operational planning budget for fiscal year 2014. The motion was seconded by Member Mallory.

VOTE ON THE MOTION

The vote on the motion was unanimous.

8. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE LIMITED ENGLISH PROFICIENCY PLAN (LEP)

*Chris Bridges, CYMPO Administrator
(Task #1.2)*

Mr. Bridges explained CYMPO is required to have a LEP if we receive and use federal funds.

Vice-Chairman Kuknyo questioned the number of times CYMPO has had a request for an interpreter; Mr. Bridges stated in 10-years, none; however, we need to be prepared.

MOTION

Member Brown presented a motion to approve the Limited English Proficiency Plan as presented. The motion was seconded by Vice-Chairman Kuknyo.

VOTE ON THE MOTION

The vote on the motion was unanimous

9. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE TITLE VI PLAN UPDATE

*Chris Bridges, CYMPO Administrator
(Task #1.2)*

Mr. Bridges explained this is just an update to the existing Title VI with the Limited English Proficiency Plan included in the document.

MOTION

Member Brown presented a motion to approve the Title VI as presented. The motion was seconded by Vice-Chairman Kuknyo.

VOTE ON THE MOTION

The vote on the motion was unanimous

DISCUSSION

10. DISCUSSION AND UPDATE OF THE ~~MEMORANDUM OF UNDERSTANDING~~ JOINT PROJECT AGREEMENT WITH ARIZONA DEPARTMENT OF TRANSPORTATION FOR DEMAND MODELING SERVICES

*Chris Bridges, CYMPO Administrator
(Task #4.0)*

Mr. Bridges stated the Joint Project Agreement will be processed as a Work Plan Amendment for the Traffic Demand Modeling; as part of the Long Range Transportation Plan Update project. This will save money on the overall project and if in the future the MPO wanted an additional update ADOT would process the request. If ADOT were not doing the modeling, CYMPO would have to hire a consultant. The key is that the consultant recommended this. The consultant will be working with the ADOT staff to insure it meets our goals.

Member Brown had comments about the road plan studies.

11. PROPOSED FUTURE AGENDA ITEMS

*Chris Bridges, CYMPO Administrator
(Task #1.2)*

Mr. Bridges recommended the following for the October agenda:

- Professional Services Agreement AECOM
- JPA with ADOT for the traffic demand modeling services
- Amend Articles of Incorporation

- Meeting time change 5:00 (request of Member Brown)
- Joint meeting with M-TAC - retreat

12. UPCOMING SCHEDULED MEETINGS

- M-TAC Meeting: **October 3, 2013, 8:00 AM**, Prescott Valley Library Auditorium, 1st Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314 (*CYMPO Multimodal Technical Advisory Committee monthly meeting*)
- State Transportation Board Meeting: **October 11, 2013, Wickenburg, AZ**
- Executive Board Meeting: **Wednesday, October 16, 2013 6:00 PM**, County Board of Supervisor's Room, 1015 Fair Street, Prescott, AZ
- State Transportation Board Meeting: **November 8, 2013, Nogales, AZ**

13. ADJOURNMENT

The meeting adjourned at 7:28 PM.



Darryl Croft, Chairman
Executive Board

ATTEST:



Jean Knight, Program Coordinator

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the CYMPO Executive Board Meeting, Prescott, Arizona held on the 18th day of September, 2013. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 16 day of October, 2013.



Jean Knight, Program Coordinator