



## Special Meeting Minutes

**Executive Board  
Special Meeting  
Monday, June 6, 2011  
3:30 PM**

**Prescott Valley Town Hall  
Room 406 – Sky Box  
7501 E. Civic Circle  
Prescott Valley, AZ 86314**

---

### **BOARD MEMBERS IN ATTENDANCE**

Chairwoman	Mary Ann Suttles, Councilwoman, City of Prescott (3:45 joined via conference call.)
Vice-Chairman	Mike Flannery, Councilman, Town of Prescott Valley
Secretary/ Treasurer	David Nystrom, Councilman, Town of Dewey-Humboldt
Member	Ron Romley, Vice-Mayor, Town of Chino Valley
Member	Carol Springer, Yavapai County Supervisor, District 1

### **BOARD MEMBERS NOT IN ATTENDANCE**

Member	William “Bill” Feldmeier, State Transportation Board Chairman
--------	---

### **CYMPO STAFF IN ATTENDANCE**

Administrator	Chris Bridges
Administrative Assistant	Deb Hernandez

### **ADDITIONAL ATTENDEES**

Town of Prescott Valley	Councilwoman Lasker and Norm Davis
-------------------------	------------------------------------

#### **1. CALL TO ORDER AND ROLL CALL**

Vice-Chairman Flannery called the meeting to order at 3:35 PM. Deb Hernandez, CYMPO Administrative Assistant performed roll call.

#### **2. ANNOUNCEMENTS AND CYMPO UPDATES**

CYMPO Administrator Chris Bridges presented a certificate of appreciation to Member Ron Romley as an outgoing Board Member.

#### **3. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

There were no public comments.

## **DISCUSSION / POSSIBLE ACTION**

### **4. CYMPO PUBLIC PARTICIPATION PLAN – PUBLIC COMMENT PERIOD**

*Chris Bridges, CYMPO Administrator*

*(Task #1.1)*

It was agreed since the Public Participation Plan and Title IV of the Civil Rights Act were tied so closely together, they would be treated together.

CYMPO Administrator Chris Bridges related that the 45 day public comment period for the Public Participation Plan ended June 5th and, to his knowledge, CYMPO received no comments from the public. Mr. Bridges further stated the Title VI Plan was completed and sent to ADOT for final approval. ADOT then requested three appendices items be added. Another change made was on page 11, the ethnicity of a member of the Multi-modal Technical Advisory Committee and the Transit Technical Advisory Committee was corrected from all Caucasian to one Native American.

#### **MOTION**

Member Romley presented a motion to approve the CYMPO Revised Title VI Plan as well as the final draft Public Participation Plan. The motion was seconded by Secretary/Treasurer Nystrom.

#### **VOTE ON MOTION**

The vote on the motion was unanimous.

### **5. TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 - REVISED**

*Chris Bridges, CYMPO Administrator*

*(Task #1.1)*

#### **MOTION**

This motion is included in item number 4.

### **6. HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) INTERGOVERNMENTAL AGREEMENT (IGA) AND APPROVAL OF RESOLUTION NO. 2011-02 AUTHORIZING APPROVAL OF IGA**

*Chris Bridges, CYMPO Administrator*

*(Task #1.2)*

CYMPO Administrator Chris Bridges informed the CYMPO Executive Board the final JPA was received from ADOT. Mr. Bridges related he has discussed with CYMPO's Technical Advisory Committee the direction to be taken to utilize Highway Safety Improvement Program (HSIP) funds.

#### **MOTION**

Member Romley presented a motion to authorize the Chairwoman, or in her absence the Vice-Chairman, to sign the HSIP IGA/JPA 10-243 I between CYMPO and ADOT and approval of Resolution No. 2011-02. The motion was seconded by Secretary/Treasurer Nystrom.

#### **VOTE ON MOTION**

The vote on the motion was unanimous.

### **7. ADJOURNMENT**

The meeting adjourned at 3:52 PM.

*CYMPO endeavors to make all public meetings accessible to persons with disabilities. Please call (928) 759-5520 or e-mail [jknight@pvaz.net](mailto:jknight@pvaz.net), 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.*