



# Minutes

**Executive Board  
Regular Meeting  
Wednesday, May 16, 2012  
6:00 PM**

**Yavapai County Administrative Bldg.  
1015 Fair Street  
Prescott, AZ 86305**

---

## **BOARD MEMBERS IN ATTENDANCE**

Chairwoman	Patty Lasker, Vice Mayor, Town of Prescott Valley
Vice-Chairman	Darryl Croft, Councilman, Town of Chino Valley
Secretary/Treasurer	Chris Kuknyo, Councilman, City of Prescott
Member	Carol Springer, Yavapai County Supervisor, District 1
Member	Mark McBrady, Vice Mayor, Town of Dewey-Humboldt

## **BOARD MEMBERS NOT IN ATTENDANCE**

Member	William "Bill" Feldmeier, State Transportation Board
--------	--

## **CYMPO STAFF IN ATTENDANCE**

CYMPO Administrator	Chris Bridges
CYMPO Program Coordinator	Jean Knight

## **ADDITIONAL ATTENDEES**

Town of Chino Valley	Richard Straub
City of Prescott	Craig McConnell
Yavapai County	Phil Bourdon
WVCO	Richard Clemmer
Political Candidate	Robert Luzius

### **1. CALL TO ORDER AND ROLL CALL**

Chairwoman Lasker called the meeting to order at 6 PM. Jean Knight, Program Coordinator performed roll call.

### **2. ANNOUNCEMENTS AND CYMPO UPDATES**

There were no announcements.

### **3. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

There were no public comments.

**DISCUSSION / POSSIBLE ACTION**

**4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE EXECUTIVE BOARD MEETING MINUTES OF APRIL 18, 2012**

*Chris Bridges, CYMPO Administrator  
(Task #1.2)*

**MOTION**

Vice Chairman Croft presented a motion to approve the Minutes of the Regular Meeting of April 18, 2012. The motion was seconded by Secretary/Treasurer Kuknyo.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE FINAL ADJUSTMENTS TO THE DRAFT FY13-17 MULTIMODAL TRANSPORTATION PROGRAM (MTIP)**

*Chris Bridges, CYMPO Administrator  
(Task # 3.0)*

Mr. Bridges related that both the MTIP and Work Program were being submitted for final approval. He stated the only two changes since last reporting was the Great Western Project and a City of Prescott bridge project moved from the Local MTIP page to the Federal & State page.

Chairwoman Lasker decided not to combine Agenda items #5 & 6 as one motion.

Mr. Bridges stated that the M-TAC reviewed the MTIP and Work Program and made a recommendation to the Executive Board to approve.

**MOTION**

Vice Chairman Croft presented a motion to approve the FY13-17 MTIP as presented and forward to ADOT. The motion was seconded by Secretary/Treasurer Kuknyo.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**6. CONSIDERATION AND POSSIBLE ACTION TO APPROVE FINAL CHANGES TO THE DRAFT FY13 WORK PROGRAM (WP)**

*Chris Bridges, CYMPO Administrator  
(Task # 1.1)*

**MOTION**

Vice Chairman Croft presented a motion to approve the FY13 Work Program as presented and forward to ADOT. The motion was seconded by Secretary/Treasurer Kuknyo.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**7. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN YAVAPAI COUNTY AND CYMPO FOR ENTERPRISE SUPPORT SERVICES**

*Chris Bridges, CYMPO Administrator*

*(Task# 1.2)*

Mr. Bridges told the Board members that he and County staff had jointly worked on the IGA and that both the CYMPO attorney and County attorney had reviewed the document. There were a couple of recommendations made by the CYMPO attorney and were incorporated.

If the IGA is approved this evening by the Board; it will be submitted to the County Board of Supervisors for approval on Monday, May 21<sup>st</sup>.

**MOTION**

Secretary/Treasurer Kuknyo presented a motion to authorize the Chairwoman, or in her absence the Vice-Chairman, to sign the IGA between Yavapai County and CYMPO for Enterprise Support Services and have staff forward to County Manager for submission of the County Board of Supervisor approval. The motion was seconded by Vice Chairman Croft.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**DISCUSSION**

**8. DISCUSSION AND UPDATE THE CYMPO LONG RANGE TRANSPORTATION PLAN (LRTP)**

*Chris Bridges, CYMPO Administrator*

*(Task #4.0)*

Mr. Bridges announced there would be a Public Meeting Monday, May 21<sup>st</sup> at 1:30 PM – 3:30 PM and 5:30 PM – 7:30 PM and the meetings are to be held at the County Board of Supervisors Room on Fair Street.

He stated the final document will be presented to the M-TAC and Executive Board for approval at the respective June meetings.

No official action was taken.

**9. PROPOSED FUTURE AGENDA ITEMS**

*Chris Bridges, CYMPO Administrator*

*(Task #1.2)*

Mr. Bridges announced the following items would be in the June agenda:

- Endorsement of the Transportation Enhancement grants-only applications were from the Town of Prescott Valley and both are ranked number 1 as it is “A” & “B” of one project.
- Presentation of the Regional Transportation Plan by the consultant and approval of the final document.
- Amended the Title VI Program and Procurement Policy

**10. UPCOMING SCHEDULED MEETINGS**

- State Transportation Board Meeting: **Friday, May 18, 2012, 9:00 AM**, Phoenix
- M-TAC Meeting: **Thursday, June 7, 2012, 8:00 AM**, Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott, AZ  
(*CYMPO Multimodal Technical Advisory Committee monthly meeting*)
- Executive Board Meeting: **June 20, 2012, 6:00 PM**, County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ

**11. ADJOURNMENT**

The meeting adjourned at 6:10 PM