



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, May 15, 2013
6:00 PM**

**Yavapai County Administrative Bldg.
1015 Fair Street
Prescott, AZ 86305**

CYMPO Executive Board

Chairman	Darryl Croft, Councilman, Town of Chino Valley
Vice-Chairman	Chris Kuknyo, Councilman, City of Prescott
Secretary/Treasurer	Terry Nolan, Mayor, Town of Dewey-Humboldt
Member	Patty Lasker, Councilwoman, Town of Prescott Valley
Member	Craig Brown, Yavapai County Supervisor
Proxy Member	Alvin Stump, ADOT Prescott District Engineer

1. CALL TO ORDER AND ROLL CALL

Chairman Croft called the meeting to order at 6 PM. Jean Knight performed roll call.

Members Absent:

Dallas Hammit, ADOT Representative – Proxy: Alvin Stump, ADOT Prescott District Engineer

2. ANNOUNCEMENTS AND UPDATES:

Announcements and/or updates may be provided by Board Members, CYMPO Administrator or other invitees.

Chairman Croft introduced Kevin Adam, RTAC. Mr. Adam gave a brief legislative update. He indicated Senate Bills are disturbing from the transportation perspective as there is no change. Mr. Adam also stated the State could have raided transportation less as there is a surplus in the budget.

Vice-Chairman Kuknyo questioned who has the traffic counters out; Mr. Tkach, City of Prescott Engineer, replied the City of Prescott has them out.

Chairman Croft made a presentation to outgoing Member Patty Lasker and thanked her for her contribution to CYMPO.

Mr. Bridges announced the following:

- The support for the SR89 South project at the State Transportation Board (STB) meeting appears to have gone well. He will be at the STB meeting in June to hear the possible decision from the State Transportation Board.
- The Regional Transportation Plan (RTP) – Statement of Qualifications (SOQ) is still out and all responses are due June 5th.
- There will not be a TAC or Executive Board meeting in June; July meeting will be for the RTP final selection.

Mr. Adam, RTAC commented on the State Transportation meeting, indicating it appears there was a lot of support for “Option A”.

3. CALL TO THE PUBLIC:

This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

There were no public comments.

DISCUSSION / POSSIBLE ACTION

4. APPROVAL OF MEETING MINUTES - REGULAR MEETING OF APRIL 17, 2013

Chris Bridges, CYMPO Administrator

(Task #1.2)

MOTION

Member Brown presented a motion to approve the Minutes of the Regular Meeting of April 17, 2013. Motion was seconded by Vice-Chairman Kuknyo.

VOTE ON THE MOTION

The vote on the motion was unanimous.

5. PUBLIC COMMENTS TO BE ACCEPTED FOR THE FY14 – 23 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) AND DISCUSSION, POSSIBLE ACTION TO APPROVE THE FINAL DOCUMENT

Chris Bridges, CYMPO Administrator

(Task #3.0)

Mr. Bridges indicated the MTIP was being presented for public comments and Board approval. The latest changes were submitted by ADOT and all were Transportation Enhancement and Safe Routes to School projects. At this time there have been no public comments.

Chairman Croft opened the floor for public comments; there were none made.

MOTION

Member Brown presented a motion to approve the final FY14 – 23 Metropolitan Transportation Improvement Program (MTIP). Motion was seconded by Secretary/Treasurer Nolan.

VOTE ON THE MOTION

The vote on the motion was unanimous.

6. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE JOINT PROJECT AGREEMENT (JPA) 11-087 AMENDMENT TWO BETWEEN THE STATE OF ARIZONA – ADOT AND CYMPO

Chris Bridges, CYMPO Administrator

(Task #1.2)

Mr. Bridges stated that each fiscal year the MPO is required to sign a JPA with ADOT, which indicates the MPO will adhere to policies set forth by ADOT and FHWA to receive the annual funding of Planning Funds (PL), State Planning and Research Funds (SPR) and Section 5303 Funds. The only change this fiscal year is the length of the Federal Certifications, which staff did not forward to the Board. Member Lasker asked if this is the same JPA Board approves each year. Mr. Bridges responded, yes.

MOTION

Member Brown presented a motion to approve JPA 1087 and authorize the Chairman, or in his absence the Vice-Chairman, to sign JPA 11-087. Motion was seconded by Member Lasker.

VOTE ON THE MOTION

The vote on the motion was unanimous.

DISCUSSION

7. PROPOSED FUTURE AGENDA ITEMS

Chris Bridges, CYMPO Administrator

(Task #1.2)

Mr. Bridges related that at this time there are no agenda items for June; consequently there will not be a meeting. There will be a July meeting to discuss the selection of the RSOQ consultant.

8. UPCOMING SCHEDULED MEETINGS

- State Transportation Board Meeting: **June 14, 2013, Pinetop-Lakeside, AZ**
- M-TAC Meeting: **Thursday, July 11, 2013, 8:00 AM**, Prescott Valley Library Auditorium, 1st Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314 (*CYMPO Multimodal Technical Advisory Committee monthly meeting*)
- State Transportation Board Meeting: **July 12, 2013, Prescott Valley, AZ**
- Executive Board Meeting: **Wednesday, July 17, 2013 6:00 PM**, County Board of Supervisor's Room, 1015 Fair Street, Prescott, AZ

Vice Chairman Kuknyo questioned if support was needed at the June State Transportation Board meeting. Mr. Bridges responded comments will not be accepted at the meeting and the Board may have a study session before the June meeting.

9. ADJOURNMENT

The meeting adjourned at 6:17 p.m.