



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, January 23, 2013
6:00 PM**

**Yavapai County Administrative Bldg.
1015 Fair Street
Prescott, AZ 86305**

CYMPO Executive Board

Chairwoman	Patty Lasker, Councilwoman, Town of Prescott Valley
Vice-Chairman	Darryl Croft, Councilman, Town of Chino Valley
Secretary/Treasurer	Chris Kuknyo, Councilman, City of Prescott
Member	Craig Brown, Yavapai County Supervisor
Member	Mark McBrady, Councilman, Town of Dewey-Humboldt
Member	Dallas Hammit, ADOT Representative

1. CALL TO ORDER AND ROLL CALL

Chairwoman Lasker called the meeting to order at 6 PM. Jean Knight performed roll call.

Members Absent:

Mark McBrady – replaced by Terry Nolan, Mayor, Town of Dewey-Humboldt
Craig Brown, Yavapai County Supervisor

2. ANNOUNCEMENTS AND CYMPO UPDATES

Chairwoman Lasker welcomed the new Board representatives. There were self-introductions of Board members and CYMPO Staff

Chairwoman Lasker announced Carol Springer is leaving the Board and requested Mr. Bridges and Ms. Knight present her with the gift. Ms. Springer was thanked for her service by the individual Board Members and various others in attendance.

A break was taken at 6:05 P.M.

Meeting resumed at 6:15 P.M.

Mr. Bridges announced that ADOT Finance has obligated 3-years of the Surface Transportation funds for the SR89 Widening Project.

3. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

There were no comments from the public.

PRESENTATION

4A. PRESENTATION BY MEGAN KINTNER, PUBLIC AFFAIRS, ARIZONA DEPARTMENT OF TRANSPORTATION

Mr. Bridges introduced Megan Kintner, Public Affairs Manager, ADOT. Ms. Kintner's Power Point Presentation is summarized below:

- Related the status of America's Infrastructure; overall the U.S. ranks 24th in the World. The rankings are:
 - o Road infrastructure – 20th
 - o Rail infrastructure – 20th
 - o Air infrastructure – 31st
 - o Port infrastructure – 23rd
- Transportation Job Creation
 - o Truck – 1 job creates 2.2 others
 - o Rail – 1 job creates 3.14 others
 - o Air – 1 job creates 3.61 others
- Traditional Revenue Sources
 - o Economic changes
 - o Declines in vehicle license taxes
 - o Declines in gas tax collections
 - o Federal funding reductions
- The 25-year revenue forecast is \$26.2 billion
- The transportation need is \$88.9 billion; creating a 25-year revenue gap of \$62.7 billion
- Whereas in the past ADOT philosophy was highway expansion, it is now more preservation and modernization. Only 27% is highway expansion.

ADOT District Engineer Alvin Stump indicated the addition of road shoulders as an example of highway modernization.

4B. PRESENTATION BY KEVIN ADAM, RURAL TRANSPORTATION LIAISON, RURAL TRANSPORTATION ADVOCACY COUNCIL

Chairwoman Lasker introduced Kevin Adam, RTAC. Mr. Adam congratulated Carol Springer.

Mr. Adam began with a discussion of transportation and revenue trends. Agenda for the upcoming year; all transportation stakeholders is to assist with stopping transportation funding raids. Economically, it is improving. He discussed the past 4-years budget shortfall; due to reduction of revenue collections.

Mr. Adam discussed where the State is currently financially and where it may be within the next couple of fiscal years.

DISCUSSION / POSSIBLE ACTION

5. APPROVAL OF MEETING MINUTES - REGULAR MEETING OF OCTOBER 17, 2012

Chris Bridges, CYMPO Administrator

(Task #1.2)

MOTION

Vice Chairman Croft presented a motion to approve the Minutes of the Regular Meeting of October 17, 2012. Motion was seconded by Secretary/Treasurer Kuknyo.

VOTE ON THE MOTION

The vote on the motion was unanimous.

6. DISCUSSION POSSIBLE ACTION TO PERFORM THE ELECTION OF NEW OFFICERS TO THE EXECUTIVE BOARD

Chris Bridges, CYMPO Administrator

(Task #1.2)

Chairwoman Lasker suggested Darryl Croft as Chairman, Chris Kuknyo as Vice-Chairman and Terry Nolan as Secretary/Treasurer.

MOTION

Member Nolan presented a motion to nominate Darryl Croft as Chairman; Chris Kuknyo as Vice-Chairman and Terry Nolan as Secretary/Treasurer of the CYMPO Executive Board. The motion was seconded by Vice-Chairman Croft.

VOTE ON THE MOTION

The vote on the motion was unanimous.

7. DISCUSSION POSSIBLE ACTION TO APPOINT A REPRESENTATIVE FROM THE EXECUTIVE BOARD TO THE RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC)

Chris Bridges, CYMPO Administrator

(Task #1.2)

MOTION

Chairman Croft presented a motion to appoint Vice-Chairman Kuknyo as the CYMPO RTAC representative and Secretary/Treasurer Nolan as an alternate. The motion was seconded by Member Hammit.

VOTE ON THE MOTION

The vote on the motion was unanimous.

8. DISCUSSION, UPDATE AND POSSIBLE ACTION REGARDING THE FY 2014 WORK PROGRAM (WP) AND THE FY 2014 – 2015 REGIONAL TRANSPORTATION PLAN (RTP)

Chris Bridges, CYMPO Administrator

(Task #1.2 & 4.0)

Mr. Bridges provided an update of the FY14 Work Program that is currently being prepared. The draft of the Work Plan will be sent to the Executive Board and M-TAC before the FHWA/ADOT review, which is scheduled for March 19, 2013.

The Regional Transportation Plan is required to be performed. Mr. Bridges is hopeful that it can be scaled down as the LRTP Update just had the population section completed. The traffic modeling will be the primary focus on this update as well as environmental section. The RFP/RSOQ should be completed and sent out before the end of this fiscal year. The funding is available in FY14 and FY15. Participation will be needed from the local entities so use of in-kind can be used for the match rather than all hard dollars.

It was the general consensus of the Board to move forward with the RTP.

9. DISCUSSION AND POSSIBLE ACTION TO APPROVE FY13-20 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) AMENDMENT 3

Chris Bridges, CYMPO Administrator

(Task #3.0)

Mr. Bridges advised the MTIP needed to be amended (Amendment 3) with the following:

Add:

- SR69 Widening – Prescott Canyon. Dr. to Prescott Lakes Parkway
FY19 & 20 \$633,000 per year (STP)
- SR69 Traffic Signal Replacement
FY13 \$250,000 (HSIP – ADOT)

Change:

- Safe Routes to School Prescott – Non-infrastructure various Schools
FY13 \$47,000
FY14 \$35,000

Additionally, he stated the M-TAC discussed and is recommending expanding the TIP to 10-years. Also, Mr. Bridges indicated the M-TAC wanted to keep the Great Western project on the horizon. It was moved from FY13 to FY21 and FY22. The M-TAC is going to have a Study Session to discuss future TIP projects.

MOTION

Member Lasker presented a motion to extend the MTIP to 10-years for programming and approve Amendment 3 of the FY13-23 MTIP. The motion was seconded by Secretary/Treasurer Nolan.

VOTE ON THE MOTION

The vote on the motion was unanimous.

10. DISCUSSION AND POSSIBLE ACTION TO APPROVE SENDING A LETTER TO ARIZONA DEPARTMENT OF TRANSPORTATION REGARDING REGIONAL PROJECTS

Chris Bridges, CYMPO Administrator

(Task #1.2)

Mr. Brides related, in previous meetings the Board discussed seeking funding to widen Highway 69 from Prescott Canyon Dr. to Prescott Lakes Parkway. At this time funding for any portion cannot be located. However, ADOT has set aside funds for the Design Concept Report (DCR) of the Highway 169 to Fain Road project and it possible for the Board to request ADOT move those funds to the SR69 Widening project. A letter to ADOT would need to be prepared to request moving those funds.

This was discussed at the January 10th M-TAC meeting and the TAC is recommending the Executive Board send a letter to ADOT requesting funds be moved to the SR69 Widening Project as well as adding the support for the SR89 Widening project.

Mr. Stump, ADOT Prescott District, stated the SR169 to Fain Road project is not as important as the SR69 Widening project.

MOTION

Secretary/Treasurer Nolan presented a motion for the Chair, or in his/her absence, the Vice Chair, sign a letter of request to ADOT to move funding from the SR169 to Fain Rd. project to the SR69 Widening project and support for the SR89 Widening project. The motion was seconded by Vice-Chairman Kuknyo.

VOTE ON THE MOTION

The vote on the motion was unanimous.

DISCUSSION

11. PROPOSED FUTURE AGENDA ITEMS

Chris Bridges, CYMPO Administrator

(Task #1.2)

Member Lasker requested an update on the Yavapai Prescott Indian Tribe member invitation. Mr. Bridges will provide an update at the February Executive Board meeting.

Mr. Bridges presented the following for the February agenda:

- Section 5303 funds
- WP draft
- Possibly TIP

12. UPCOMING SCHEDULED MEETINGS

- M-TAC Meeting: **Thursday, February 7, 2013, 8:00 AM**, Prescott Valley Library Auditorium, 1st Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314 - **PLEASE NOTE CHANGE OF LOCATION**
(CYMPO Multimodal Technical Advisory Committee monthly meeting)
- State Transportation Board Meeting: **February 8, 2013, Yuma, AZ**
- Executive Board Meeting: **Wednesday, February 20, 2013 6:00 PM**, County Board of Supervisor's Room, 1015 Fair Street, Prescott, AZ

Member Hammit announced there is to be a State Transportation Board Work Study on February 12, 2013. The time and location will be forwarded when it is determined.

13. ADJOURNMENT

Chairman Croft adjourned the meeting at 6:55 P.M.